

Southern California Swimming  
Executive Committee Call  
Wednesday, April 8, 2020 – 6:30 pm  
Teleconference Call – Online/Phone

#### EXECUTIVE COMMITTEE MINUTES

Meeting called to order at 6:40 pm by Terry Stoddard, Chair

Attendees: Terry Stoddard (General Chair), Stacy Smith (Admin Vice Chair), Bob Hommel (Desert Coach Rep), Rick Shipherd (Planning Chair), Kim O’Shea (Executive Director), Todd Conrad (Finance Chair), Cami Stein (Secretary), Joan Choi (Jr. Athlete Rep), Michael Cody (Age Group Chair), Ron Ross (Treasurer)

SCS Mission, Vision, and Core Values:

**Vision:** *Leading the nation that leads the world.*

**Mission:** *Proud of our tradition, SCS provides support for our members in their pursuit of excellence.*

**Core Values:** *Athlete-centric, Collaborative, Cohesive*

#### **SOUTHERN CALIFORNIA SWIMMING BYLAWS**

1.2 **OBJECTIVES - The objectives and primary purpose of CA shall be the education, instruction and training of individuals to develop and improve their capabilities in the sport of swimming. CA shall promote swimming for the benefit of swimmers of all ages and abilities, in accordance with the standards, rules, regulations, policies and procedures of FINA, USA Swimming, and CA and its Articles of Incorporation.**

2 General Chair: Terry Stoddard – read the above 2 items.

## **AGENDA**

### **Terry’s Report for the Executive Committee Meeting – Wednesday, April 8, 2020 – 6:30 P.M.**

1. Update of the Engagement Agreement with Glaser Weil.
  - a. The Engagement Agreement with Glaser Weil will continue as originally agreed with the same rates and arrangements.

- b. Protocol for contact.
          - i. Glaser Weil represents Southern California Swimming.
          - ii. Glaser Weil will respond to leadership as needed.
          - iii. To remain prudent with the relationship with Glaser Weil we are implementing a protocol of contacting Glaser Weil.
          - iv. Please channel all of your requests and communication for counsel through the General Chair, Administrative Vice-Chair and the Executive Director.
          - v. Those three positions will confer to evolve with the process and timing of contacting and responding to counsel.
2. Glaser Weil's update of the CARES Act
  - a. TBD
3. USA Swimming's update based on the CARES Act – Terry, Stacy & Kim
  - a. No Report
  - b. Leadership Team Meeting tomorrow, Thursday, 4/9
4. COVID-19 Emergency Crisis Team
  - a. Terry is naming a COVID-19 Emergency Crisis Team.
  - b. As of today the following people will be on the Team
    - i. General Chair, Senior Athlete Rep, Junior Athlete Rep, Administrative Vice Chair, Planning Chair, Coaches Rep, Senior Rep, Age Group Rep and the Executive Director.
  - c. This team will be purposed with 1) Collating all information related to the COVID-19 Crisis; 2) Make a "one source portal" on the SCS Website and 3) Make "Zoom Office Hours" available 7-days a week but on a posted schedule (NOT 24/7) for contact both during and after business hours.
5. Terry is recommending that Southern California Swimming apply for an "SBA Loan" under the CARES Act.
  - a. I would like input from the Executive Committee and consent to apply.
  - b. This will allow us to use available funding because of the Corona Virus Crisis to handle staff and overhead and leave our existing funds for what it was originally collected for which is our Stakeholders.
  - c. The General Chair, Treasurer, Finance Committee, Planning Committee Chair, Senior Athlete Rep and Executive Director with the assistance from SCS Staff will be tasked with 1) the process; 2) the completion and 3) the follow through of the application, etc.

- d. They will report to ***“through the Executive Committee”*** updates on a regularly scheduled basis.
  - e. The purpose of this committee is to research and handle what is available according to the CARES Act, and any other opportunities.
6. Terry – is assigning a ***Task Force to look at “30-60-90-RTP Planning”***.
- a. The Task Force will be made up of the Senior Athlete Rep, Planning Chair, Admin Vice Chair, Coaches Rep, Age Group Rep, Senior Rep and the Official’s Committee Chair.

Rick made a motion for a 30-60-90 RTP task force to have info by the BOD meeting on April 15<sup>th</sup>, 2020. **M/S/Unanimous consent**

**Note: Wuhan, China lifted their version of the “Safer At Home” mandate today, April 8<sup>th</sup> after 76-days.**

- b. For California to use the same 76-day period:
  - i. From March 1<sup>st</sup> that would be May 15<sup>th</sup>
  - ii. From March 16 that would be May 30<sup>th</sup>.
- c. **Consent Item** - Terry recommending that we cancel all meets in Southern California that are currently planned for the Months of May, June and July, 2020 in Sothern California. I recommend that SCS:
  - i. Focuses on ***“Return to Practice”*** for the entire month of June (similar to our approach for a “September).
  - ii. Begin planning for a ***“Return to Play”*** with a ***“Buildup of competitions”*** from smaller Dual Meets to Tri Meets and Quad Meets for the Month of July
  - iii. Plan for ***“larger meets”*** beginning Friday, July 31<sup>st</sup> through the end of August.
  - iv. Let’s assume we are having our “Summer Vacation” right now.
  - v. Continue with already planned ***“competition model beginning September 1.***

A motion was put forth to cancel all calendar events until June 30, 2020 done through the 30-60-90 RTP task force. **M/S/Unanimous consent**

- 7. Revisit the 3/26 EC Meeting Minutes - Re: Recommendation to the BOD
  - a. Two motions: 1) Refunds; 2) Based on need. Motion to revisit 2 motions
  - b. Finance Committee Report - Todd
  - c. Finance Committee Proposal

The finance committee discussed the opportunity of re-proposing a relief fund based on the prior approved proposals not being possible. The following is their consensus based on SCS Mission Statement: Proud of our tradition, SCS provides support for our members in their pursuit of excellence.

**“The Math”-Numbers provided by SCS Treasurer Ron Ross**

CASH IN BANKS	\$1,685,000
SCS Expenses (Payroll ETC)	\$100,000
Age Group	\$80,000
Senior Fund	\$200,000
Trials Potential	\$300,000
<b>TOTAL UNUSED FUNDS</b>	<b>\$1,005,000</b>

Based on the fact that we have just over \$1MM that is not tied to anything, the finance committee recommends (unanimously) that we free up to \$499,000 for a COVID RELIEF FUND for our clubs. Here are the discussion points:

- The amount will be \$25 per registered swimmer on the Club (Unattached swimmers do not count)
- We will use the registration numbers from April 7<sup>th</sup>, 2020 as the determining monetary factor
- Clubs will be required to apply for the COVID RELIEF FUND
- There will be a short questionnaire to be filled out by the requesting Club
- Money will only be issued to Clubs, not to individuals
- Teams will be asked if they are in good standing (IE tax filings and legalities)
- It is understood that this money will not save teams, but it will help them

The finance committee has also asked Kim O’Shea to look into GAP Insurance coverage for all SCS Clubs for online webinars and trainings. Once we have more information, we will reconvene and put forth a proposal to use some funds on this coverage for all member clubs.

A motion was made by Todd, 2<sup>nd</sup> by Bob – To accept the proposal as stated above. The vote was taken by roll call and the vote came out 3 – 3 with Terry being the deciding vote. Terry abstained and will bring it to the BOD on April 15<sup>th</sup> Teleconferencing call. **M/S/1 Abstention - sent to BOD**

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8. Coaches Committee Report – Bob – had problems with Freeconference.com. Call then went to a Zoom meeting. Report submitted.
9. Planning Committee Report – Rick
  - a. Planning Committee Meeting form March 29<sup>th</sup> Report – Rick

b. All motions and other motions will be brought to the BOD.

**General Roundtable Concerns of the Committee:**

- Robin – OW robust calendar
- Bob – Traditional Sr. meets, Oct – April
- Stacy – Too many events crowding calendar
- Mike C – Define Senior / Senior Dev Coordinate with AG

**Specific Consent Motions:**

**Motion** Alina DeArmas, 2<sup>nd</sup> Dave Salo

SCM Prep meet in for Oct 17-18 timed final, SCS Sr. Dev time Standards. **MSC**

**Motion** Dave Salo, 2<sup>nd</sup> Bob

Race Series Dual Meet Sundays have a 2-hour time trial session, open to all SCS Senior swimmers, SCS Sr. Development time standards, scy. **MSC**

**Motion** Bob, 2<sup>nd</sup> Joey

We hold the Race Series final on Sunday, 11/22 (scy) and hold an SCS Senior meet t/f (scy) on Sat, 11/21, with SCS Sr. time standards. **MSC**

**Motion** Ron, 2<sup>nd</sup> Nathan

Kevin Perry remains 11/5-8 SCY, H/F, 3 ½ days **MSC**

**Motion** Mike Cody 2<sup>nd</sup>??

Jan 15-18 - Road to Omaha meet, SC Prelim / LCM Final, sectional time standards Plus, add two, 2-day Sr. Dev meets, Jan 16-17, timed final, scy, divided north / south. **MSC**

**Note:** For Road to Omaha Two Courses in prelims to be a requirement in the Bid Packet.

**Note:** No caps on 2 day senior meets

**Motion** Joey Gracia 2<sup>nd</sup> Steve

Feb 12 – 14 (MON.), 3 full days, Sr. Dev time standards, 1 site, SC prelims and LC finals. Team must have the ability to run 2 courses **MSC**.

**Note:** Two Courses in prelims to be a requirement in the Bid Packet.

**Other Notes:** Remove the 1 day LC meet on Feb 14 that was on last year's calendar. Sectionals 2001, same as 2000, Feb 25 – 28.

**Motion** Mike Cody, 2<sup>nd</sup>??

Age Group Committee will look at ways to reduce the size of the Spring JOs for 2021. **MSC**

**Motion** Rick, 2<sup>nd</sup> Omar

March 26-28 (2 ½) long course meet entirely LCM, h/f, Sr. Dev time Standards. Single site **MSC**

**Motion** Bob, 2<sup>nd</sup> Nathan

Table the remaining calendar April 23 – Aug 7 awaiting firm information on Trials, TPSS and further discussion on SMOC and LAI. **MSC**

**Motion** Omar, 2<sup>nd</sup> Joey Gracia

Mirror the fall 2021 calendar from the fall 2020 calendar we just approved for 2020. **MSC**

**Motion** Terry, 2<sup>nd</sup> Mike Cody

Move SMOC back to the traditional June date, June 18-21 for 2020. **MSC**

**Recommendations from the Planning Chair that will be brought to SCS Board for a vote on April 15**

**Recommended Motion** - Move April 23-25 SCS Sr. Meet to April 15 – 17. H/F, LCM- Intent is to move the meet off of the Open Water Nationals weekend. It will conflict with the TPSS meet at Mission.

**Recommended Motion** Dec 17-19 SCS Sr. Dev Championship scy, 2 ½ days, h/f Western Zone Regional time standards, including bonus standards

**Recommended Motion** July 29 – Aug 2 SCS Sr. Dev Championship meet, LCM, 3 ½ days, h/f western Zone Sr. Time Standards, Western Zone Regional time standards, including bonus standards

10. Terry – Terry is developing a Task Force to look at the SCS Staff Structure and charging the Task force to develop the Planning Process to discuss the future of SCS. The target is to develop a proposal to be recommended to the October 4th HOD.

- a. This Committee will be made up of the General Chair, The Senior Athlete Rep and the Planning Chair. Kim suggested that there be a Staff member on this committee.
- b. The charge is
  - i. To develop and expand the committee.
  - ii. To develop a schedule of meetings that provides planning, insight and oversight.

11. Club Development Committee Report

- a. Terry is currently working with the committee Chair, Brian Brown and the committee to have a “first read” proposal for the April 15<sup>th</sup> BOD meeting.
- b. The emphasis is on our Vision, Mission and Core Values and the Non-profit purpose of the LSC as stated in Article 1.2 & 1.3

***SOUTHERN CALIFORNIA SWIMMING BYLAWS***

*To the extent these required bylaws conflict with applicable law, applicable law prevails.*

***ARTICLE 1***

***NAME, OBJECTIVES, TERRITORY AND JURISDICTION***

***1.1 NAME - The name of the corporation shall be Southern California Swimming, Inc. (CA)***

***1.2 OBJECTIVES - The objectives and primary purpose of CA shall be the education, instruction and training of individuals to develop and improve their capabilities in the sport of swimming. CA shall promote swimming for the benefit of swimmers of all ages and abilities, in accordance with the standards, rules,***

*regulations, policies and procedures of FINA, USA Swimming, and CA and its Articles of Incorporation.*

- Education, Instruction and Training of individuals
- To Develop and Improve their capabilities in the sport of swimming
- California shall promote swimming for the benefit of swimmers of all ages and abilities

12. Planning for 4/15 BOD Meeting:

- a. 100% Remote Meeting – Reports Early Please.
- b. Governance Committee proposal
  - i. Terry wants to expand the size of the Governance Committee to nine (9) people.
  - ii. Starting immediately these nine will do the work of the Governance Committee.
  - iii. Any decision making will be by the “five committee members” in accordance with the Bylaws until the HOD Meeting on October 4<sup>th</sup>.
  - iv. Terry is naming a Nominating Committee. The Nominating Committee will be these nine (9) people.
  - v. The primary purpose of this decision is to ensure Athlete Representation (expanding to two vs the previous one) and one representation from each Geographic Committee (expanding to six vs the previous four).
  - vi. Additionally, Terry will be appointing the Immediate Past General Chair to this group of nine people.
  - vii. The proposed By Laws change will need to be presented at the April 15<sup>th</sup> BOD Meeting with recommendation to be ratified at the October, HOD.

13. Terry wanted to update us more on the Website, and spoke with Steve about it. If we end up not using Steve any longer, the cost will be much different. He works with 6 tech guys, marketing and is dedicated to make things better for us. We also discussed how to handle the social media part of the site.

Motion to Adjourn: 9:03 pm **M/S/C**

Terry adjourned and told everyone to be healthy and safe.

Respectfully Submitted by: Cami Stein