

Southern California Swimming
Board of Director's Meeting
Wednesday January 15, 2019
Location: Baldwin Park Courtyard Marriott

BOD MINUTES

Meeting called to order at 8:01pm by Terry Stoddard

Attendees: Terry Stoddard (General Chair), Stacy Smith (Admin Vice. Chair), Rick Shipherd (Senior/Planning Chair), Mike Cody (Age Group Chair), Ron Ross (Treasurer), Joan Choi (Jr. Athlete Rep), Bob Hommel (Coach Rep), Todd Conrad (Finance Chair), Sheri Stoddard (Safe Sport Chair), Alina de Armas (Coastal Chair), Cheryl Pearson (Desert Chair), Mitch Gold (Eastern Chair), Jon Moore (Metro Chair), Nathan Wilcox (Orange Chair), Mohammad Khadembashi (Pacific Chair), Michael Jafari (Imm. Past Chair), Kim O'Shea (Executive Director), Meg Patrick (Admin Review), Nicole Hendry (Registration), Deanne Preyer (ZAP), Sean Kakumu (CANY), Jake DesRoches (SAND), Marco Flores (MAX), Tracy Maurer (GWSC), Danny Colvin (WEST), David Salo (TROJ), Emily Yoon (PASA), Bryan Haile (RAA), Garret Shimko (RAA), Kim Hoesterey (NOVA), Joy Lim (DARE), Shari Twidwell (ZAP), Anna Litton (ZAP), Jordan Quick (ZAP)

Vision: *Leading the nation that leads the world.*

Mission: *Proud of our tradition, SCS provides support for our members in their pursuit of excellence.*

Core Values: *Athlete-centric, Collaborative, Cohesive*

Approval of the November BOD minutes **M/S/C**

Approval of Agenda **M/S/C**

General Chair- Terry Stoddard – Request to approve the dates for the special HOD meeting, Feb. 19 and Mar. 18 2020 Location: Baldwin Park Marriott. Report submitted

Executive Director's Report – Kim O'Shea – Report submitted

Administrative Vice Chair – Stacy Smith – No report-Mentioned the sanction process for high school meets will be starting soon.

Secretary – Cami Stein – no report

Treasurer – Ron Ross– Report Submitted, made some adjustments to the spreadsheets.

Athlete Division – Joan Choi – Report submitted, please send all recommendations for athlete reps to Joan ASAP in order to avoid voting issues at the HOD meeting.

Coaches Chair – Bob Hommel - no report. Spoke about working with Orange Committee to allow support/vote to occur for potential new Orange LSC. Process is ongoing.

Age Group Chair – Mike Cody - Report submitted, 1 actionable item

1. To move forward with age group committee projects into an implementation stage. **M/S/C**
 - a. Age group “Think Tank” dates TBD
 - b. Plan LSC age group camp dates TBD
 - c. Move forward with age group developmental clinic May 9th
 - d. Age Group open water camp Lead: Mark Johnson CERR
 - e. 2020 Western age group zones (Aug 5th-8th)
 - i. Would prefer if it were a team travel trip
 - ii. Sheri pulled item to further discuss potential Safe Sport issues. She will work with Mike regarding Safe Sport
 - f. Plan NACC meet for August 2021
 - i. Stacy pulled item for discussion-would like more details before agreeing to bring meet back, go ahead and recruit interested coaches
 - ii. Sheri again concerned with Safe Sport will discuss with Mike, suggested notarized letters from all coaches working with the team

Senior Vice/Planning Chair – Rick Shipherd- Report in back. 1 actionable item

1. SCS to block Oct. 3rd and 4th to run the HOD meeting as well as the annual Fall clinic. SCS will not sanction any events on this weekend. **M/S/C**

Finance Chair – Todd Conrad- Report submitted

Safe Sport Chair – Sheri Stoddard- Report Submitted

Geographic Committee Reports-

- Coastal – no report
- Desert – no report
- Eastern – Mitch Gold: gave presentation on Bylaws and Functions of Special Meetings (see attachment)
- Metro – no report
- Orange – Nathan Wilcox: spoke regarding the ongoing process for the potential new Orange LSC
- Pacific - no report

Diversity & Inclusion – Sarah Dawson – Report submitted

Officials – Scot Ranslem/Omar de Armas/Leanne Colvin – Report submitted

Times/Recognition- Judi Divan- Report submitted

Immediate Past Chair- Michael Jafari- Report submitted

Open Water – TBD – No report

Operational Risk – Stacy Smith/George Young – No report

- Old Business –**
1. Finalize 2020 Calendar for Banquet-sent to planning committee
 2. Finalize 2020 Calendar for HOD-Blocked for weekend of Oct. 3rd
 3. Finalize 2020 Calendar for Fall clinic-Blocked for weekend of Oct. 3rd
 4. Club Development Task Force- Brian Brown
 5. Teleconference Board meetings Task Force-Cami Stein (not present)
 6. Social Media Task Force-Terry asked Sheri Stoddard to work with Joan and athletes regarding maintaining safe sport standards on social media
 7. Task Force- Heritage & Heroes- TBD
 8. Organization and selection of Governance committee- Terry to have completed in 30 days

New Business-

1. Alina requested to review the open weekends, possibly including MLK as an open weekend. Rick and Mike to review. **M/S/C**

Resolutions and Orders- New clubs

- A. New to SCS IWV-approved by USA Swimming from CCS
- B. Pending Clubs
 - a. MAC: Monarch Aquatics Club, Irvine/Orange
 - b. LATS: County of Los Angeles Tiger Sharks, Metro

Meeting Adjourned 9:30 pm

Dates/Reminders:

February 4, 2020	Geo Chairs conference call, 8pm
February 5, 2020	Committee Chairs conference call, 8pm
February 12, 2020	SCS Exec. Committee meeting conference call, 8pm
February 19, 2020	SCS Board of Directors, time TBD
March 18, 2020	SCS Exec. Committee meeting, time TBD
March TBD	Planning Committee Meeting
April 1, 2020	2021 Budget requests due
April 15, 2020	Board of Directors meeting, 8pm
May 5, 2020	Geo Chair conference call, 8pm
May 6, 2020	Committee Chairs conference call, 8pm
May 13, 2020	Exec. Committee meeting conference call, 8pm
June 17, 2020	Board of Directors meeting 7pm Bid Meeting & Budget
July 15, 2020	SCS Executive Committee meeting conference call, 8pm
August 2019	no meetings
Sept. 22-26, 2020	USAS Convention in Jacksonville
TBD	SCS House of Delegates Meeting
Oct. 3-4, 2020	Fall Clinic

Southern California Swimming is Proud of our tradition.
SCS provides support for our members in their pursuit of excellence.

General Chair's Report, Terry W. Stoddard

December 27th the SCS Office received a box with ballots, a proposal to create an new LSC – Orange County Swimming and a petition to call a Special House of Delegates of Southern California Swimming.

I have decide as General Chair that we will call two Special House of Delegates Meeting for Southern California Swimming as follows:

- February 19, 2020 and
- March 18, 2020
- Pursuant to Article 4.8 please may I have a motion that determines the site and time of the meetings?
 - SCS Bylaws – 4.8 states that the SCS BOD sets the dates.
 - ***4.8 MEETING LOCATION AND TIME - All meetings of the House of Delegates shall take place at a site within the Territory. The House of Delegates or the Board of Directors shall determine the location and time of all meetings of the House of Delegates.***

I have decide to call additional Meetings of the SCS BOD as follows:

- February 19, 2020 and
- March 18, 2020
- These meetings will also be held at the Baldwin Park Marriott, this location.
- The time will be determined based on the conclusion of the SCS Special-HOD Meetings on those days.

Kim and I are carrying over from the conference call meetings that Michael and Kim organized and scheduled for the 2020 calendar. They were at the bottom of the November BOD meeting and are also at the bottom of today's BOD meeting agenda.

On December 18th Kim and I attended the City of Long Beach's Planning Commission Meeting where the new Long Beach Belmont Pool proposal was presented to the Planning Commission.

The City Council will hear this item at the meeting detailed below:

Meeting Date: January 21, 2020

Meeting Time: 5:00 PM

Meeting Place: Civic Chambers, 411 West Ocean Boulevard, Long Beach, CA

For more information or to submit written testimony, contact Scott Kinsey, Project Planner, at scott.kinsey@longbeach.gov or (562) 570-6461.

If approved the proposal will go to the Costal Commission for final approval.

Appointments - Still to be determined:

Disability Committee	TBD	Open Water Committee	TBD
Governance Committee	TBD	Social Media	TBD

- The Athlete Division is our #1 Governance Priority.
- The SCS BOD Retreat Goals and Strategic Plans that were worked on and accepted are a top priority.
- Appointments to the Governance Committee will be completed by the February 19, 2020 SCS BOD Meeting.
- Kim O'Shea's Performance Review will be completed by February 1, 2020. A new process, timeline and format will be established and presented as a part of completing this review. The review was for the calendar Year 2019. The next review will be from February 1st to February 1st.
- SCS's Golden Goggles participation by Southern California Swimming was two tables. One table will have our Stakeholders and one table will have our Geographic Committee Leadership. When the world comes to us we want to be on in front. The event was Awesome and I feel that our mission was accomplished. Golden Goggles will be held in New York in 2020 and 2022. Golden Goggles will be held in Miami, Florida in 2021. The Golden Goggles will return to SCS in 2023. I will be asking the Executive Committee to be making recommendations t the SCS BOD for our participation in future Golden Goggles.

Additional Items:

- 2020 Top 10 Banquet
- 2020 House of Delegates and Fall Clinic
- Planning Calendar
- Budget Requests are due one month earlier on April 1st

Task Force activity that is still in progress:

1. Club Development Task Force – Brian Brown
3. Teleconference Board Meetings Task Force – Cami Stein
4. Social Media Task Force – TBD
5. Task Force – Heritage & Heroes - TBD

Respectfully submitted,
Terry W. Stoddard, General Chair



Name of Committee Staff: Executive Director

Name of Committee Chairperson Kim O'Shea

Date of Report 1.8.2020

Actionable item(s)

1. _____
2. _____
3. _____

Committee Report

1. 2020 Swim Guide has gone to print
 2. 2019 Winter US Open and Juniors Club Support checks mailed out
 3. 2019 Audit will be completed by month's end
 4. Registration comparisons attached
- _____
- _____
- _____
- _____
- _____
- _____

Athlete registrations as of 1/14/2020:

Coastal: 2518

Desert: 1290

Eastern: 2695

Metro: 2753

Orange: 5381

Pacific: 3529

Total: 18,166

SOUTHERN CALIFORNIA SWIMMING
Monthly Cash Basis September 30, 2019

	Current Month	Year to Date	Annual Budget
REVENUE			
Membership Income	43,215	43,215	235,136
Meet Income	2,743	2,743	105,000
Other Meet income/Sanction	590	590	8,000
Swim Guide/publications	0	0	5,000
Mics/Other Income	1,103	1,103	21,000
Age Group Splashes	4,326	4,326	145,000
Sponsorships	0	0	15,000
Carry Over	112,000	112,000	112,000
Total Revenue	163,977	163,977	646,136
EXPENSES			
Publications	0	0	7,000
Clinics and events	2,503	2,503	278,800
Web Site	450	450	20,000
Times	1,000	1,000	16,000
Equipment Maintenance/Rental	194	194	3,100
National Convention	6,775	6,775	17,500
USA Foundation	10,000	10,000	10,000
Legal and accounting	750	750	26,000
Total	21,672	21,672	378,400
ADMINISTRATIVE EXPENSES			
Insurance	0	0	2,000
Telephone	246	246	8,000
Office Supplies	15	15	3,600
Postage	124	124	6,000
Salaries	13,263	13,263	161,000
Contractors	0	0	0
Taxes	996	996	46,500
Rent	2,520	2,520	33,500
Bad Checks/Bank Service	284	284	1,200
Officer & Director Expense	0	0	4,500
Misc	34	34	2,000
Total Administrative	17,482	17,482	268,300
Total Expenses	39,154	39,154	646,700
Net Income	124,823	124,823	-564

Southern California Swimming
9/30/2019

	Bernstein	Union Bank Gen Fund-2784	Union Bank Sr. Travel-2776	Union Bank Meet Account	Wells Fargo Age Group	Chase	Total Fund
Senior Fund	\$2,294,883						
Age Group	1,235,707						
Sr Travel		\$904,879	\$259,504				
Meet Trust			\$265,348				
Age Group Splashes					\$84,326		
Chase						173,170	
Totals	\$3,530,590	\$904,879	\$259,504	\$265,348	\$84,326	\$173,170	\$5,217,817
Performance	0.82%						
Performance YTD	0.82%						

Bernstein 3,530,590
 Union Meet trust 265,348
 Wells 1330 227,190
 Travel Fund 33,218
 Union Main 987,601
 Chase 173,170
 Total 5,217,817

Proposed Sr. Splash 380,000
 Proposed Age Group Splashes 130,000

SOUTHERN CALIFORNIA SWIMMING
Monthly Cash Basis October 31, 2019

	Current Month	Year to Date	Annual Budget
REVENUE			
Membership Income	27,385	70,600	235,136
Meet Income	5,027	7,770	105,000
Other Meet income/Sanction	3,009	3,599	8,000
Swim Guide/publications	2,318	2,318	5,000
Mics/Other Income	0	1,103	21,000
Age Group Splashes	7,990	12,316	145,000
Sponsorships		0	15,000
Carry Over	0	112,000	112,000
Total Revenue	45,729	209,706	646,136
EXPENSES			
Publications	0	0	7,000
Clinics and events	7,908	10,411	278,800
Web Site	0	450	20,000
Times		1,000	16,000
Equipment Maintenance/Rental	183	377	3,100
National Convention	5,413	12,188	17,500
USA Foundation	0	10,000	10,000
Legal and accounting	750	1,500	26,000
Total	14,254	35,926	378,400
ADMINISTRATIVE EXPENSES			
Insurance	262	262	2,000
Telephone	35	281	8,000
Office Supplies	383	398	3,600
Postage	63	187	6,000
Salaries	13,263	26,526	161,000
Contractors	0	0	0
Taxes	996	1,992	46,500
Rent	2,515	5,035	33,500
Bad Checks/Bank Service	466	750	1,200
Officer & Director Expense	470	470	4,500
Misc	46	80	2,000
Total Administrative	18,499	35,981	268,300
Total Expenses	32,753	71,907	646,700
Net Income	12,976	137,799	-564

Southern California Swimming
10/31/2019

Bernstein 3,579,904
 Union Meet trust 392,090
 Wells 1330 227,202
 Travel Fund 20,398
 Union Main 972,082
 Chase 173,176
 Total 5,364,852

	Bernstein	Union Bank Gen Fund-2784	Union Bank Sr. Travel-2776	Union Bank Meet Account	Wells Fargo Age Group	Chase	Total Fund
Senior Fund	\$2,326,937						
Age Group	1,252,967						
		\$850,072					
Sr Travel			\$277,294				
Meet Trust				\$392,090			
Age Group Splashes					\$92,316		
Chase						173,176	
Totals	\$3,579,904	\$850,072	\$277,294	\$392,090	\$92,316	\$173,176	\$5,364,852
Performance	1.39%						
Performance YTD	2.23%						

Proposed Sr. Splash 380,000
 Proposed Age Group Splashes 130,000

SOUTHERN CALIFORNIA SWIMMING
Monthly Cash Basis November 30, 2019

	Current Month	Year to Date	Annual Budget
REVENUE			
Membership Income	18,435	89,035	235,136
Meet Income	8,168	15,938	105,000
Other Meet income/Sanction	9,022	12,621	8,000
Swim Guide/publications	0	2,318	5,000
Mics/Other Income	40	1,143	21,000
Age Group Splashes	11,707	24,023	145,000
Sponsorships	0	0	15,000
Carry Over	0	112,000	112,000
Total Revenue	47,372	257,078	646,136
EXPENSES			
Publications	0	0	7,000
Clinics and events	24,495	34,906	278,800
Web Site	0	450	20,000
Times	2,000	3,000	16,000
Equipment Maintenance/Rental	425	802	3,100
National Convention	0	12,188	17,500
USA Foundation	10,000	20,000	10,000
Legal and accounting	2,460	3,960	26,000
Total	39,380	75,306	378,400
ADMINISTRATIVE EXPENSES			
Insurance	0	262	2,000
Telephone	246	527	8,000
Office Supplies	15	413	3,600
Postage	586	773	6,000
Salaries	13,263	39,789	161,000
Contractors	0	0	0
Taxes	996	2,988	46,500
Rent	2,504	7,539	33,500
Bad Checks/Bank Service	436	1,186	1,200
Officer & Director Expense	182	652	4,500
Misc	60	140	2,000
Total Administrative	18,288	54,269	268,300
Total Expenses	57,668	129,575	646,700
Net Income	-10,296	127,503	-564

Southern California Swimming
11/30/2019

	Bernstein	Union Bank Gen Fund-2784	Union Bank Sr. Travel-2776	Union Bank Meet Account	Wells Fargo Age Group	Chase	Total Fund
Senior Fund	\$2,360,263						
Age Group	1,270,912						
Sr Travel		\$891,576	\$316,995				
Meet Trust			\$392,090				
Age Group Splashes				\$104,823			
Chase					173,176		
Totals	\$3,631,175	\$891,576	\$316,995	\$392,090	\$104,823	\$173,176	\$5,509,835
Performance	1.43%						
Performance YTD	3.70%						

Bernstein 3,631,175 x
 Union Meet trust 552,526 x
 Wells 1330 227,207 x
 Travel Fund 17,888
 Union Main 907,858 x
 Chase 173,181 x
 Total 5,509,835

Proposed Sr. Splash 380,000
 Proposed Age Group Splashes 130,000

SCS Athlete Rep. Conference Call Agenda and Notes (1/6/20)

Start time: 8:15 pm

End time: pm

Athletes Present:

- Joan Choi (Metro)
- Joslyn Rothlein (Eastern)
- Alan Hoang (Orange)
- Layne Oschman (Pacific)
- Jordan Quick (Pacific)

Agenda:

1. Orange Swimming- New LSC formation
2. Social Media Policy

Call Notes:

1. Run down of what's going to happen at January 15 meeting.
 - a. Get as many athletes there ... let Joan or Logan know who is going to be there.
2. Social Media Account
 - a. Instagram:
 - i. Meet announcements
 1. All meets- both major and minor LSC and committee meets
 - ii. @wzswimming
 1. story/highlight of the curators
 - iii. Instagram lives
 - iv. Post things for college commitments and record breaks for swimmers within SCS
 1. Be MAAPP appropriate and abide by social media policy
 - v. Bio:
 1. @wzswimming replicated
 - b. Twitter
 - i. Last minute updates



Name of Committee : SCS Age Group Committee

Name of Committee Chairperson: Mike Cody

Date of Report: January 7th, 2020

Actionable Item (s):

Proposal: To move forward with the following Age Group Committee projects into an implementation stage:

- Age Group Think Tank facilitated by Juan Caraveo Program Development, USA Swimming. Date: April 11th
- Plan and Implement an LSC Age Group Camp April 11th
- Move forward with an Age Group Developmental Clinic. May 9th
- Age Group Open Water Camp Lead: Mark Johnson CERR Metro Open Water Rep
- 2020 Western Age Group Zones (AUGUST 5th - 8th) Team Travel Trip to Mt Hood OR.
- Plan NACC Meet for August 2021

Committee Report:

2020 Pacific Coast All-Stars

OUTSTANDING JOB by the Pac Coast Staff selecting the team in a short amount of time and completing team entries prior to meet deadline of Friday December 20th.

The 2020 Pacific Coast All-Stars from Southern California swam this past weekend in Hillsboro, Oregon. The meet matches All-Star rosters from the Southern California, Pacific, Pacific Northwest, and Oregon Swimming LSCs. Fielding a strong roster, the team from Southern California Swimming once again swam their way to an eleventh consecutive victory, claiming numerous event titles in the process. What a great team effort in the pool and in team spirit. Nicely done!

Congrats to the 2020 Pacific Coast All-Stars and Coaching Staff!

2020 Swim Festival

January 25th @ East LA College

Head Coach- **Tyson Ormonde**

Meet Referee - **Omar de Armas**

Thank you to **Judi Divan** who helped to extract best times from SWIMs for all to be used in the selection of athletes for the 2020 Swim Festival.

PROPOSAL BEFORE THE BOARD
COMBINED HOD AND COACHES / OFFICIALS CLINIC

Motion: SCS will block the October 3, 4, 2020 weekend to run the HOD meeting as well as, the annual SCS coaches' / official's clinic. As such, SCS will not sanction any events on this weekend.

EXAMPLE OF POSSIBLE AGENDA

SATURDAY:

12:30 pm – 3:30 pm House of Delegates Meeting

3:30 – 4:00 Break with refreshments

4:00 – 5:30 Guest Speaker to Kick off Clinics

5:30 – 7:00 Social

SUNDAY: Coaches and officials clinic TBD

I would also like to announce the following calendar date for our next planning meeting:

PROPOSED PLANNING MEETING IN 2020 FOR 2021:

I would also like to announce Sunday, March 29 as the date for our next combined SCS Planning meeting. The meeting will take place at the Senior Invite Meet at RMDA break on Sunday, between Prelims and finals. We will plan to start prelims at 8:30 and start finals warm-up at 4:00, meet at 5:00. This should give us a 4 hour window to work in.



Name of Committee Finance Committee

Name of Committee Chairperson Todd Conrad

Date of Report January 15, 2020

Actionable item(s)

1. _____
2. _____
3. _____

Committee Report

The finance committee has started the process of shopping vendors for our reserve account. The first order of business was to give Todd the ability to create a RFP (request for proposal) to send to the following institutions: Merrill Lynch, Wells Fargo, Citi Group, JP Morgan and our existing vendor, Bernstein. We have set a timeline of 30 days to be able to collect the proposals and give the board a recommendation as to what vendor we would like to move forward with.



2020 SCS-Safe Sport Committee Report, Jan. 8, 2020

Safe Sport is constantly moving to the forefront of education and information for athletes, parents, volunteers and all those who are working to create a safer environment for our sport. Areas of importance and interest include the following items of interest:

- ✓ As we head into a new year, the number of questions/comments I receive pertaining to the 'why' and 'how' of Safe Sport are a constant.
- ✓ In defining the implementation of the Safe Sport Program at the direction of the USOC, which then led to the development of the US Center For Safe Sport I believe many will have a better understanding of the 'Whys and How's' of the program and its ever changing and evolving structure after reading the directive posted below.
- ✓ Please note the information regarding the development of and implementation of the US Center for Safe Sport Program.



COLORADO SPRINGS, Colo. – The United States Olympic Committee today announced the formation of an independent advisory council to guide the launch of the United States Center for Safe Sport. The council is charged with providing industry expertise to support and inform the center during its start-up phase through June 2015.

The USOC's board of directors unanimously approved the creation of the U.S. Center for Safe Sport in June 2014 based on recommendations from the USOC's Safe Sport Working Group. The independent entity will oversee education programs for safe sport, and investigate and adjudicate claims of misconduct in sports that are managed by USOC-sanctioned National Governing Bodies.

"There is no national agency today that is responsible for the safety and well-being of young athletes and we're in position to lead this important effort," said USOC CEO Scott Blackmun. "The National Center for Safe Sport will help fill that vacuum by providing training and resources, promoting open dialogue and conducting investigations on a national level."

The seven-member council consists of external experts and industry leaders in abuse prevention, including Tony Foreman (Oklahoma City Police Department), Angelo Giardino (Texas Children's Hospital), W. Scott Lewis (National Center for Higher Risk Management Group), Laurie Nathan (National Center for Missing and Exploited Children), Stephanie Smith (Child Protection Training Services), Katherine Starr (Safe4Athletes) and Dr. Jeffery Wilkins (Cedars-Sinai).

The council's expertise broadly includes a strong working knowledge of mandatory reporting laws, prevention policies, behavioral intervention, sexual assault and harassment, hazing prevention, investigation, athlete advocacy and outreach, and developing evidence-based models for addressing misconduct. The council will focus on three primary objectives:

- Deliver an understanding of industry trends and best practices at the intersection of abuse and sport;
- Review and provide feedback concerning key operational documents, including complaint and investigation protocols, behavioral definitions, and policies and procedures; and
- Provide unbiased insight as an outside, third-party source.

The board also approved \$5.2 million of funding for the new entity over a five-year period beginning in 2015. Collectively, NGBs will match the USOC's contribution, providing \$1.04 million per year.

"One of the greatest challenges many NGBs face is limited resources and expertise to investigate claims of misconduct," said Malia Arrington, USOC director of ethics and safe sport. "With this independent entity, we have the ability for the first time to provide that resource to them so we can create and sustain safe environments for young athletes."

Consistent with the working group's original recommendation and as unanimously endorsed by the NGB Council in 2013, participation in the new entity will be a condition of continued membership in the USOC.

To review all of the services offered for Safe Sport at the US Center for Safe Sport, one can go to:

<https://www.teamusa.org/team-usa-athlete-services/safe-sport>

There you can be directed to the following items of information:

- Athlete Safety - The U.S. Olympic and Paralympic community is committed to providing a positive, healthy and safe environment for American athletes that is free from emotional, physical and sexual abuse. To protect and ensure the safety of athletes – regardless of age, gender or stage of development – the United States Olympic & Paralympic Committee and member National Governing Bodies are under the jurisdiction of an independent entity, the U.S. Center for SafeSport.
- How To Report A Concern
- Law Enforcement
- U.S. Center for SafeSport
- U.S. Olympic & Paralympic Committee's Office of Athlete Safety
- Suspended Individuals & Disciplinary Records
- The following FAQ's
 - When should I report a concern?
 - What can I expect when I report?
 - What is the U.S. Center for SafeSport's SafeSport Code?
 - What is the U.S. Olympic & Paralympic Committee's Athlete Safety Policy?
 - How much funding does the USOPC dedicate to the U.S. Center for SafeSport?
 - Why was the U.S. Center for SafeSport originally created?

Note: Information provided in the Jan. 2020 end of the month report by Trish Hughes of USA swimming SafeSport:

110 clubs have completed Safe Sport Recognition as of December 31*!!

517 clubs initiated the SSRP process

(Note: In communication with IT, it was discovered that the system was counting clubs that initiated both the Club Recognition Program and Safe Sport Recognition Program. We are now able to extract the number of clubs that have initiated SSRP which accounts for the change from prior communications in number of clubs who had initiated the SSRP process).

New: All Safe sport materials can now be ordered from the following website:

<https://usaswimmingbrandstore.com/products?s%5Bf%5D%5Bc%5D%5B%5D=%2FSafe+Sport>

Reminders*****

- All MAAPP Sample Forms : Available at www.usaswimming.org/maapp
- All past Safe Sport webinars are available here: <https://www.usaswimming.org/articles-landing-page/2017/04/03/online-clinic-series---safe-sport>
- Questions for Safe Sport can be directed to: Maggie Vail, MSW | Safe Sport Education Manager | (719) 866-3552 | (719) 244-0530 // usaswimming.org/protect | @SwimSafeSport
- Please continue to follow Safe Sport on Twitter @SwimSafeSport and on Facebook at USA Swimming Safe Sport.

Respectfully Submitted,
Sheri Stoddard
SCS Safe Sport Chair



Name of Committee **Eastern Committee** _____

Name of Committee Chairperson **Mitch Gold** _____

Date of Report **1/8/2020** _____

Actionable item(s)

1. Develop and publish LSC Championship Meet Facility Fee policy _____
2. Establish LSC Championship Meet Evaluation and Review Committee _____
3. Define objectives and responsibilities of Geographic Committees absent from new Bylaws _____

Committee Report

1. Developing EC Athlete Rep Program:

- a. Drafting the framework for an EC Athlete Rep Committee with supporting documents.
 - i. Define the mission and vision of the EC AR Program
 - ii. Amend our SR&P to include a new Article defining the EC AR Program.
 - iii. Collaborate with AR members to define AR goals for the EC. i.e. what do they want? Changes? New Ideas?
 - iv. Create a draft meeting schedule:
 1. Separate meeting for AR during the EC meetings
 2. Designate specific meets for AR meetings.
- b. Recruiting two nominees from each team in the EC to serve as Athlete Reps.
 - i. Define Athlete Rep requirements: Age, Term, participation
 - ii. Survey members to determine the most effective platform for the members:
 1. EC Website
 2. Social Media (FB, Twitter, Ista, etc.)
 3. Texting App (Remind)
 - iii. Survey members to determine the most effective incentive for participation.
 1. EC AR Gear: Caps, shirts
 2. Clinics/seminars for EC AR

2. Committee Funded Purchases:

- a. Finis Backstroke Starting Wedges
 - i. 24 wedges: Two sets of 10 lanes plus 4 backups
- b. EC Q Challenge Caps
 - i. 120 Caps



Name of Committee DEI Committee

Name of Committee Chairperson Sarah Dawson

Date of Report 1/9/2019

Actionable item(s)

- 1. None
- 2. _____
- 3. _____

Committee Report

The DEI Committee has finally reached all 6 Geographic committee representation.

We have finally filled the positions for Coastal and Desert. We've also broken our committee into 6 different sub-committees to accommodate the amount of chairs/ athlete reps and the projects we want to tackle for 2020. Our sub-committees are as follows: Outreach Requirement Re-Vamp, Athlete Rep application, WZ Camp application Review board, Officials DEI Initiatives and Education, Budget for 2020-2021 and SCS DEI Camp 2020. Each Geo committee chair is hosting one of the projects with either 1-2 other chairs and athlete reps. We will be alternating every other month for our calls as a whole with the sub-committees. We hope this streamlines and inc. effectiveness for our committee and project completions.



Name of Committee Executive Official's Committee

Name of Committee Chairperson Omar de Armas/Leanne Colvin/Scot Ranslem

Date of Report 1-7-2020

Actionable item(s)

1. Finalizing SCS Assigned Meet List for 2020
2. Initiating the launch of the Meet Referee Developmental Program
3. MAAPP and EAP Implementation

Committee Report

1) We are just a few meets away from having 25+ assigned meets staffed with the assigned Meet and Administrative Referee.

2) We have identified Meet Referees that will take part in the assigned meet development program designed to ensure that we have more meet referees trained and capable of running our higher level meets

3) The Executive Official's Committee has taken steps to ensure that we meet the requirements for MAAPP and EAP. Educating officials is an ongoing progress. We continue to work to ensure that meet referees we understand their responsibilities related to MAAPP and EAP.

MISC: We begin the year with approximately 177 officials in SCS.

Times Recognition Report – 01/06/2020

128 meets loaded to SWIMS since 9/1/2019 season start. (6 approved, 0 observed, 122 sanctioned)

Note: putting a combo SCY-LCM meet into SWIMS is complicated and time consuming (Kevin Perry). This process is not straightforward.

Added times for international meets thru Tim Husson from: Japan, China, Israel, Slovakia, and Spain

Generated approximately 200 vertical cut files for Age Group Chair, Mike Cody to be used to generate a Hy-tek Team Manager file for Festival entries.

Times Recon for the SBSC, GWSC, PST WAG meets and for all three Last Ditch entries for the WAG meets. Times Recon for Sectionals, Kevin Perry, and a couple LCM dual Senior meets. Times Recon for SCS/LKWD Sr Regionals.

Provide training/assistance to a meet admin new to (National) OME.

2020 Swim Guide was put on SCS Website on December 22 and was sent to SCS for print. SCS Bylaws were added as Appendix "I" in both online and print editions.

Time standards were developed and published for WAG, JAG, Spring JO and Summer JO, in SCY, LCM and SCM and published on the SCS website.

BRW time standards were converted to SCM and published on the SCS website.

SCS and National senior times were published on the SCS website.

Various ad-hoc requests for intermediate splits and "missing" times (mostly CIF swimmers not registered at time of swim) to be added to SWIMS. Various ad-hoc requests for vertical cut files for swimmers transferring between teams; also for CIF times for swimmers where TU couldn't be used to upload files for teams).

Assisted a couple clubs who had TU/Hy-tek issues when two swimmers have identical first and last names (even if dob differs).

Provided info to Officials Chairs that USA Swimming was mandating a no-times-loaded policy for 18+ athletes who failed to meet APT requirement in a sanctioned meet. Policy was in place since June 2019 but USA-S pulled the plug and began strict enforcement in November.

Provided info to Officials Chairs that USA Swimming was (in December) implementing a per-meet report showing which meets/club/athletes did not have times loaded into SWIMS because of failure of 18+ athletes to meet APT requirement in a sanctioned meet.

Reloaded about two dozen meets in November due to a programming error in SWIMS (relay load issue). National had us pull and reload meets for a couple week time frame.

SCSRT SCY & LCM were updated and published September 30, October 31, November 30, and December 31 (monthly).

SCS Records were updated and published September 30 and December 31 (quarterly).

Special Meetings: What Are The Rules?

November 2, 2015

FPLG | Linda Rosenthal, J.D.

We've recently covered news stories about two nonprofits in which leadership abruptly – and unexpectedly – asked their boards to close down the organizations.

In each case – Virginia's Sweet Briar College and the San Diego Opera – the board chair, in cooperation with the CEO – called a special meeting in which the closure vote was suddenly presented and then voted on immediately.

Newspaper reports of the San Diego Opera case suggested there were irregularities in connection with the special meeting, including: (1) failure to give proper and adequate notice of the special meeting; (2) failure to disclose ahead of time the subject matter of the meeting; and (3) scant information, i.e., directors were given only a single-sheet summary of reasons for this important decision. But – happily – a majority of the S.D. Opera directors had buyers' remorse and voted quickly to overturn the closure decision and to oust the leadership, so the details of any such purported irregularities became moot.

On the other hand, in the Sweet Briar College case, there was ugly and emotional litigation in which abuse of the special meeting procedure was just one of many contentious issues.

Special Board Meetings

It's necessary, of course, to have a procedure by which interested people can call a special meeting of a nonprofit's board of directors; there are critical matters that come up suddenly, and need immediate attention.

But there's also the possibility – as happened in the San Diego Opera and Sweet Briar College cases – that the special meeting option may be used improperly and unfairly to ram through ill-advised and hurried decisions. In addition to the damage cause by a bad decision, board members could be held liable for breach of fiduciary duty for not exercising due care.

So – well ahead of any possible shenanigans – each board member of a nonprofit should know about the special meeting laws and procedures that apply.

What Rules Apply?

In "A Nonprofit's Bylaws Checkup: Where to Start," we explained that a California Nonprofit Public Benefit Corporation has the power to "adopt, amend, or repeal" bylaws

on a variety of items concerning the governance and operation of the organization. If the organization doesn't adopt a bylaw on a particular matter, then the California Nonprofit Public Benefit Corporation Law may establish (by statute) a default rule. The bad news: these default statutes are "one-size-fits-all." The good news: they are generally well-drafted, useful guides on how to govern properly.

Special Meeting Statutory Rules

We don't usually include a statute's full text, but – here – it's important to highlight the exact language.

California Corporations Code section 5211 is the default rule on special meetings in the absence of a contrary bylaw:

5211 (a) Unless otherwise provided in the articles or in the bylaws, all of the following apply:

(1) Meetings of the board may be called by the chair of the board or the president or any vice president or the secretary or any two directors.

(2) Regular meetings of the board may be held without notice if the time and place of the meetings are fixed by the bylaws or the board. Special meetings of the board shall be held upon four days' notice by first class mail or 48 hours' notice delivered personally or by telephone, including a voice messaging system or by electronic transmission by the corporation (Section 20). The articles or bylaws may not dispense with notice of a special meeting. A notice, or waiver of notice, need not specify the purpose of any regular or special meeting of the board.

So here's the gist of the default rule: There may be special meetings in addition to regular meetings – so long as there is proper notice. For special meetings, notice is mandatory. Adequate notice is the minimum in the statute; it cannot be changed in the articles or bylaws to a different — that is, *shorter* — period of time.

The final sentence in this statutory default rule is that the notice of the special meeting "need not specify the purpose . . ." Although not legally required, we think that's something an organization may want to affirmatively include in its bylaw about special meetings. The San Diego Opera and Sweet Briar College cases demonstrate why it's never a good idea to ambush the directors with too little (or no information) before they arrive.

The "section 20" reference in section 5211 refers back to the definitions in the California Corporations Code; specifically, section 20 explains the meaning of acceptable electronic alternatives to notice by mail.

The Legislature is slowly acknowledging the electronic age, and updating the rules to take reasonable advantage of technology. If a special meeting truly is needed because of an emergency or other sudden set of circumstances, then time may be of the essence, and

the option of electronic notice is certainly helpful. The best practice is to give as much notice (and information) as possible in advance of any special meeting.

Additional Points

There are some more important paragraphs in this default “meetings” statute in the California Nonprofit Public Benefit Corporation Law.

Waiver of Notice or Consent

Paragraph 3 describes “waiver of notice or consent,” a procedure that’s allowed and commonly used as a substitute for the otherwise-mandatory pre-meeting notice. Care must be taken, though, not to coerce such a waiver or consent, either directly or indirectly, in any way.

Adjournment

Paragraph 4 discusses the adjournment option: an important safeguard to ensure that there’s a way to halt a meeting that was too-hastily called, or where undue pressure is being applied to one or more attendees.

Place of Meeting

Paragraph 5 explains acceptable meeting locations.

Electronic Participation

Paragraph 6 includes information about the use of technology for off-site participation in a meeting. We pointed out in “Next Time, Let’s Text In Our Votes!” and “It Seemed Like a Good Idea at the Time” that not every modern technological advance has yet been approved for use. Texting-in votes may be on the horizon, but it hasn’t been authorized so far.

Unanimous Written Consent

If there is true, unanimous agreement, directors may, after-the-fact, accept and ratify proposed action. This procedure, though, should be used sparingly. It should not routinely take the place of actual, in-person meetings.

Conclusion

Occasionally, there’s a legitimate need for a special meeting of a nonprofit’s board of directors. California law has a default statute on this topic that applies in the absence of

any corporate bylaw on point. If an organization wants to draft its own bylaw, the default provision includes the minimally acceptable procedures to protect the due process rights of the individual directors.