

The Governance Committee met at 6 p.m. Wednesday, July 1. In attendance were Jeri Marshburn, Chair, Cheryl Pearson, Phil Yoshida, Judi Divan, Joan Choi, and Chelsea Hong.

On the bylaws, Sean Kakumu contacted Jeri on the following two items

1. 5.6.3 there is no content; this has been previously noted and renumbering needs to take place.
2. There is a typo in 6.10 removal of director where 4.5.9 needs to be changed to 4.5.7

On discussion of financial reporting (carried over from last meeting), Phil Yoshida shared his spreadsheet showing discrepancies between Swim Guide verbiage and Appendix and spreadsheet provided by SCS. Jeri will discuss with Kim O'Shea. The governance subcommittee is finalizing job descriptions prior to September's HOD.

The committee continued reviewing current policy and procedures (Swim Guide Rules section).

1. Part 2.I.D. Discussion of terminology in "Take your mark". No change to terminology. In SCS, a race is considered to have started when the starter says, "Take your mark."
2. Discussion of Part 2.II.A.3 Verbiage to remain the same; some venues have sufficient pool space such that an inter-session warm-up is not required. If this is the case, host should ensure officials have a brief break.
3. Discussion of Part 2.II.A.4 In Timed Finals meets no minimum time is specified between events... Swimmers and coaches must pay heed to meet sheet where order of events is clearly specified. If a swimmer chooses to swim back-to-back events, that is their choice.
4. Part 2.II.B.3&4 A "no-show" after checking in results in a DQ from the swimmer's next event. Officials committee has requested this be uniformly enforced. Possibly need to clarify with officials committee the difference between a 7B (declared false start) and 7C (delay of meet). In some instances these codes are being used interchangeably.
5. Part I.E note that required timing configurations, number of buttons used, number of required timers, etc. may change due to Covid requirements; waiting for new definition from National.
6. Part II.B.5.a typo noted--change "next to ~~the~~ his/her name" to "next to his/her name"
7. Discussion of "named alternate". In the event a named alternate no-shows finals, there is no penalty.
8. Committee agreed to strike ~~Part 2.IV.C... The "Time Trial" designation may be used to add an event or events to correct an entry form error upon approval of the Division chair in consultation with the Executive Director.~~ Entry form errors should be corrected and meet form/TM events reposted to the SCS website. Remaining items under Part 2.IV need to be renumbered.  
  
Addition to questions Jeri may have for Ron Ross as treasurer—are any SCS fees applied to time trials or do all proceeds go directly to teams?
9. Part II.V.A.1 change "**mailed to the address**" to "**mailed or emailed to the address**"...  
If the mailing address is a PO Box, the meet form needs to list a hand-delivery address. Need to state that texted and/or scanned-and-emailed entries are not acceptable; if entering as an individual must use consolidated entry form (formerly called "white card") and entry form and payment must be received together.
10. Discussion of Part II.III.D... This verbiage is covered under National rules. National scratch rule will be noted on H/F forms where it is used.
11. Discussion of Part II.V.D.1.C Swimming at minimum using the swim-up rule or 3-of-a-stroke is not considered a BONUS event. It is helpful to admin, however, if using swim-up rule or 3-of-a-stroke that you document this in the text file.

The meeting concluded at 7:48 p.m. The next meeting will be Wednesday, July 15 at 4 p.m.