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TO: LSC General Chairs
LSC Sanction Chairs
LSC Offices

FROM: Open Water Development Committee

DATE: February 24, 2012

SUBJECT: Open Water Sanctioning Process

This memo will provide you with a general overview of the new USA Swimming sanctioning process for open water events. It is not the intent of the Open Water Development Committee to take the sanctioning process away from the LSCs, but to make sure someone with in-depth knowledge of open water events and the related safety issues is involved in the approval process. For safety reasons, all USA Swimming open water sanctions/approvals need to be approved by USA Swimming, via the designated Zone Representative.

Step by Step Instructions

1. Meet Director completes Sanction Application for their specific LSC (per established local rules) and the Open Water Meet Application (created by the Open Water Development Committee).
2. Meet Director submits both applications to their respective LSC Sanction Chair.
3. LSC Sanction Chair submits a copy of the Open Water Meet Application to the designated Open Water Zone Representative.
4. The Zone Representative reviews the application making suggestions (as needed) to the LSC sanction chair for changes or simply states application is in compliance.
5. Once changes are made and/or if the application meets the requirements, the Zone Representative signs page 7 of the application and returns it back to the LSC Sanction Chair.
6. The Sanction Chair signs off and issues a valid sanction number.
7. The Zone Representative works with the LSC to identify a qualified Safety Monitor in their area. Together they coordinate the arrangement for Independent Safety Monitor to attend the open water event.
8. The Independent Safety Monitor ensures that the meet is set up according to the application. They also assist on event day should there be a need for change and confirm the change is in compliance.

Open Water Zone Representatives

Central Zone

Rick Walker (rwalker@athletics.siu.edu)
Ken Schuh (kdschuhmeister@aol.com)

Eastern Zone

Dale Petranech (Dpetranech@aol.com)
Bea Hardingan (bea10k@yahoo.com)

Southern Zone

Shannon Gillespie (gillespys@verizon.net)
Gregg Cross (GreggCR@LeeSchools.Net)

Western Zone

Marcel Arakaki (marcelle808@gmail.com)
John Dussliere (coachjohn@sbswim.net)

A copy of the Open Water Meet Application and a sample of a completed/approved Open Water Application can be found online at usaswimming.org.

(<http://www.usaswimming.org/Rainbow/Documents/7ae7fead-dcfb-4f46-8279-35b533c679dd/Open%20Water%20Meet%20Application%20FINAL%20070611.docx>).

Attached: Open Water Meet Application
Sample of Approved Open Water Meet Application