

SCS Metro Committee Meeting

10/18/2022

8:00PM PST

Via Zoom

1. Roll Call/ Approval of Agenda
 - a. Attendance: Kevin Larsen- Chair, Joy Lim- Vice Chair, Lauren Skinner- Sec/Treas, George Young- Coaches Rep/DDEI, Mark Faherty- Age Group, Sheri Stoddard- Senior, Oliver Pena- Planning Jr, Dennis Lee- Safe Sport, Irvin Qi- Athlete Rep, Jocelyn Wang- Athlete Rep, Mark Johnson- Open Water, Mike Cody, Alicia Orendain, Don Garman, Nadia Lui- Athlete Rep, Gino (BEACH), Eddie Eum, Scott Watanabe.
2. Approval of Minutes- 9.20.2022 minutes approved by unanimous consent
3. Old Business
4. Report of Officers
 - a. Chair- Kevin Larsen
 - b. Vice-Chair- Joy Lim
 - i. Officer/Committee Elections
 1. All chairs approved by unanimous consent
 2. Chair appoints Mark Johnson to continue as Open Water rep
 3. New Positions to take effect Jan 2023
 - c. Secretary/Treasurer- Lauren Skinner
 - i. Current balance: \$3563.92
 - d. Coaches Rep- George Young
 - i. Team of the Year award being prepared for Lakewood
 - e. Age Group- Mark Faherty
 - i. WAG locations available on SCS site
 - ii. All Star swimmer AND coaches application available
 - f. Senior Rep- Sheri Stoddard- no report
 - g. Planning Sr- Federico Ricketts
 - h. Planning Jr- Oliver Pena
 - i. Bids approved, still need meet hosts for January, February, March, and June Metro meets
 - i. Safe Sport- Dennis Lee
 - i. Make sure that all your coaches complete the California Mandated Reporter training before November 1!
 - ii. All coach trainings should now be available through the SWIMs database, including APT
 - j. Athlete Rep Sr- Irvin Qi
 - i. Athlete Reps needed for SCS- 20-25 athletes needed
 - k. Open Water- Mark Johnson
 - i. The Western Zone Open Water Championships was rescheduled because of bacteria in the water and from what I heard went well. Unfortunately, the Open Water Committee meeting is tonight at 8pm also.
 - ii. The Lake Mission Viejo Open Water competition I was able to attend and it was well attended and well run.

- I. DDEI Rep- George Young- camp scheduled for last weekend in October, still room to apply!

5. New Business

- a. Proposal from Phoenix Rising to move to Coastal Committee
 - i. Approved by unanimous consent
 - ii. Motion approved to propose that all Antelope Valley teams be considered for Coastal, not Metro committee (request redraw boundaries).

6. Resolutions and Orders

- a. Voting for Coaches Rep: Unanimous approval for George Young as Coaches Rep

7. Announcements

- a. FYI- Free Physical Therapy Assessments for Athletes- Lauren Skinner
- b. 10/26- SCS Town Hall Meeting- Meet the Candidates
- c. 11/17- SCS House of Delegates Meeting- via zoom
- d. Next Metro Committee Meeting- as needed for 2nd round bidding
 - i. Tuesday, November 15th, 8pm via zoom

8. Adjournment- 8:45pm

Metro Committee Officer List and 2023 Slate of Officers

POSITION / YEAR	2019	2020	2021	2022	POSITION STATUS	2023 Slate of Officers
Chair	Jon Moor	Jon Moor	Kevin Larsen	Kevin Larsen		Kevin Larsen
Vice Chair	Joy Lim	Joy Lim	Joy Lim	Joy Lim	Termed Out / Open	
Coaches Rep*	Don Garman	George Young	George Young	George Young *	Vote at the end of the election	*
Sr. Rep	Sheri Stoddard	Sheri Stoddard	Sheri Stoddard	Sheri Stoddard	Termed Out	Mark Faherty
Age Group Rep	Sergio Servantes	Sergio Servantes	Lenin Valasco	Mark Faherty	Vacant	Sheri Stoddard
Secretary/Treasurer	Mike Cody	Mike Cody	Lauren Skinner	Lauren Skinner		Lauren Skinner
Officials Rep	Mike McMinn	Patty Garcia	Patty Garcia	Patty Garcia		Patty Garcia
Program - Sr. **	Mike Schicora	Mike Schicora	Mike Schicora	Federico Ricketts	Termed Out / Oliver P** to fill	Oliver Pena**
Program - Jr. **	Federico Ricketts	Federico Ricketts	Federico Ricketts	Oliver Pena**	Vacant	Mike Cody
Open Water	Mark Johnson	Mark Johnson	Mark Johnson	Mark Johnson	Termed Out / Open	
DDEI	Oliver Pena	Kevin Larsen	Kevin Larsen	George Young	Vacant	Alicia Orendain
Athlete Rep	Joan Choi / Brenna Knapp	Joan Choi / Colin Greer	Joan Choi / Colin Greer	Irvin Qi / Jocelyn Wang		Irvin Qi / Jocelyn Wang
Safe Sport	Ceallach Gibbons	Marco Flores	Marco Flores	Dennis Lee		Dennis Lee

NOTE

COACH REP* In addition there shall be a Coach Representative who shall be elected by the Committee coach members(Metro Committee Policies and Procedure Article IV, Section 2)

PROGRAM SR & JR ** Two chairperson position. Each chairperson is elected for two-year term. Jr chair takes Sr. chair position in the following year automatically

POSITION JOB DESCRIPTION See attached Metro Committee Operating Procesures 2019, Article VI *Responsibility of Elected Officers*

Metro Committee Operating Procedures 2019

ARTICLE VI RESPONSIBILITY OF ELECTED OFFICERS

Section 1: Chairman

A. The Chairman shall direct and oversee the Committee's functions and shall call meetings when necessary. The Chairman shall be responsible for appointing the necessary Committee chairman and members at large.

B. The Chairman shall attend all meetings of the LSC Board of Directors as a voting member, or designate a qualified representative to attend.

Section 2: Vice-Chairman

A. The Vice-Chairman shall act in the capacity of Chairman when necessary and shall assist the Chairman in the performance of the Chairman's duties.

B. The Vice-Chairman shall be responsible for parliamentary procedure and the continual monitoring of the Operating Procedures.

C. The Vice-Chairman will head a standing bylaw committee composed of Committee members selected by the Vice-Chairman or Chairman.

D. The Vice-Chairman shall head the nominating committee.

Section 3: Coach Representative

A. The Coaches' Representative shall attend all meetings of the LSC Board of Directors or designate a qualified representative to attend.

B. The Coaches' Representative shall coordinate any Committee all-star competition, including the selection of swimmers, coaches, and uniforms.

C. The Coaches' Representative shall organize the Committee Age Group Coach of the Year' presentation as follows:

Metro Committee Operating Procedures 2019

Section 4: Senior Representative

A. The Senior Committee Representative shall attend all meetings of the LSC Board of Directors or designate a qualified representative to attend.

B. The Senior Representative shall take responsibility for the dissemination of senior program information from SCS as it applies to the member clubs within the Metro Committee.

Section 5: Age Group Representative

A. The Age Group Representative shall attend all meetings of the LSC Age Group planning committee or designate a qualified representative to attend.

B. The Age Group Representative shall organize all Metro Committee Camps. Duties include: selection of sites, selection of coaches, selection of swimmers, and collection of all revenues, merchandise and expenses associated with running the camps.

C. The Age Group Representative shall direct the procedure of selecting an Athlete Representative.

D. The Age Group Representative shall coordinate the Athlete's Rep election by disseminating the election information for the Athlete's Rep election and presenting the information to all metro committee teams.

E. The Age Group Representative shall be responsible for planning annual think tank.

Section 6: Secretary / Treasurer

A. The Secretary will take the minutes of the proceedings at each meeting and keep a record of the minutes. Copies of the minutes shall be made available to each member club in good standing and to the LSC Board of Directors within two weeks of each meeting. Minutes must include those in attendance at the meeting being reported.

B. The Secretary shall maintain a current list of mailing / email addresses for club representatives and officers for the Metro Committee.

C. It is the duty of each member club to provide a current mailing address to the Committee Secretary

D. The Secretary /Treasurer will submit to the SCS Treasurer any necessary and/or requested information.

E. It is the responsibility of the Secretary /Treasurer to reports of current Metro Committee finances at all scheduled Metro Committee meetings.

Metro Committee Operating Procedures 2019

F. The Program Chairman and his/her committee is responsible for rating each bid received and indicating that rating on the final ballot sent to the clubs prior to the bid meeting. Criteria for bid ratings will be: priority ranking given each meet by the bidding club, number of qualified personnel available to run a meet, number of officials provided, quality of the host facility, and effectiveness at running meets in the past, and number of meets hosted in the past year.

G. Program chairman is responsible for maintaining a meet format 'Log and Archive' where an evaluation of each meet's operation is maintained as a reference for the next year's planning and bid meetings.

H. Program Chairman is responsible for sending out the Meet Bid Ballot at least two weeks prior to the June Metro Committee meeting in which the meet bids will be voted upon by the general membership.

I. The Program Chairman receives all applications for meets and sanctions from the Metro Committee clubs, recommends approval/disapproval to the Metro Committee Chairman; processes these applications to SCS for approval and annotation of sanction number. Processing refers to but is not limited to: (1) Completeness of SCS application form.

J. To insure that meet forms are prepared in a timely fashion; the Program Chairman shall be empowered to provide the format and meet form for any host club, that has not provided an acceptable meet form by 60 days prior to the first day of their meet. 70 days prior to the first day of the meet, the Program Chairman shall send a notice to the contact person listed on the meet bid form, in the event that an acceptable form has not yet been received.

K. Advises the Chairman when arrangements must be made with other SCS Committees for invitational meets and when other SCS Committees hold reciprocal meets. NOTE: SCS rules require the Metro Committee to decide to accept or decline invitations, with the exception of open weekends.

L. USA Swimming competitive rules and SCS Meet Procedures will govern all swim competition sponsored by the Metro Committee or member clubs of the Metro Committee.

M. The Program Chairman will conduct the annual Program Planning meetings

Section 9: Safe Sport Representative

A. The Safe Sport Representative will educate, communicate and promote all aspects of Safe Sport within the Metro Committee on current best practices, updates and new information.

Section 10: Athlete Representative

Metro 2023 Meet Ballot

-COM?
-CERR
-LEWD

						TEAM	Priority	vote
1	January	21-22		2 Day meet	A,-BB-B- C SC MEET			
2	February	18-20	Metro Champs PRELIMS / FINALS	2 1/2 Day meet	A,-BB-B- C SC MEET			
3	March	4-5		2 or 2 1/2 Day meet	A,-BB-B SC MEET			
		16-19	Spring JO's 14-UN		Age Group			
4	April	1-2		LC Meet	A,-BB-B-C LC MEET			
5	May	20-21		LC Meet	A,-BB-B-C LC MEET	DWNY CERR	2 1	
6	June	10-11		LC Meet	A,-BB-B-C LC MEET	DWNY	3	
		16-19	JAG LC 3 SITES					
7	July	8-9	Metro Festival Meet	1 or 2 Day meet	B, C SC Meet	TRID	2	
8	July	15-16	Metro Champs PRELIMS / FINALS	2 1/2 Day meet LC Meet	A,-BB LC Meet	RMADA	1	
9	September	16-17		2 Day meet	A-BB-B-C SC MEET	COMM	1	
10	October	14-15	A-BB-B SC MEET	2 Day meet	A,-BB-B-C SC MEET	CERR	1	
11	November	4-5		2 Day meet	A,-BB-B-C SC MEET	DWNY	1	
12	December	2-3		2 1/2 OR 2 Day meet	A,-BB-B-C SC MEET	TRID	1	
		8-10	WAG 3 Sites		Age Group			

held?

cerr withdrawn

on hold bc only 2

2ND ROUND
Bid Mtg
11/15

Metro Bid Year 2023

The timeline for bidding and selection of meet hosts is as follows:

September 20, 2022	Meet calendar presented to Committee and voted on.
September 21, 2022	Packets E-mailed to Teams
October 11, 2022	DEADLINE to return bid sheets to Oliver Pena 413 E 212 Th St Carson 90745 or e-mail matapena@msn.com
October 18, 2022	1 st round Meet hosts selections (at Committee Meeting)
TBA	2 nd round remaining (if any) meet host selections (at Committee Meeting)

***Note:** Bids received after **October 11, 2022** will not be considered for first round of bidding at the October 18, 2022 Metro Committee Meeting,

Section 10: The annual Bid meeting shall be conducted in the following manner and in accordance to procedures already outlined in Article VI, Section 10:

- A.** Following the presentation of the Program Chairman's Meet Bid Ballot a closed ballot vote shall be taken, voting the calendar of meets entirely on one ballot, meet by meet.
- B.** The team with the most votes in each calendar slots wins that bid. Team with the second most becomes the backup host.
- C.** No team may receive more than two meets per calendar year on the initial ballot. If such occurs then the team receiving more than two meets will elect to drop the number of meets in excess of two.
- D.** Meets not bid for and those meets released on the first ballot will be awarded on a second ballot, where the bids are recruited from the floor. Teams may host more than two meets per calendar year if they secure a bid on this second ballot for a meet not sought by any other team.
- E.** Meets that must be re-bid due to inability of a team to host a meet awarded will be handled on a closed ballot as in subparagraph D above.

Safe Sport Committee Report
Southern California Swimming
29000 S. Western Ave, Suite 304
Rancho Palos Verdes, CA 90275-0889
October 19, 2022
via Zoom @ 8:15pm

1. Researching the process to purchase Bag-Tags and Safe Sport stickers: resource and education for teams
2. Response from Liz Hahn- about West Coast webinars for Parents and Athletes
3. Next Safe Sport Committee meeting tentatively planned for Tuesday, Oct. 25 at 8:15pm.
4. New Business?

From USA Swimming:

1. Anonymous Text Message Reporting: 888-270-SWIM (7946)
2. The State of California has enacted the Child Abuse and Neglect Reporting Act (CANRA). To assist members residing in California, USA Swimming has provided resources on its website and has enacted new membership requirements for California-residing adult non-athlete members.
 - a. Access and review two new sample resources through the USA Swimming Safe Sport website:
[Acknowledgement to Report Child Abuse Form](#)
[Suspected Child Abuse Report Form](#)
 - b. Complete the Mandatory Reporting: Understanding your Responsibility course on the LEARN platform
 - c. Send your certificate of completion for Mandatory Reporting: Understanding Responsibility to your LSC Registration Chair

Any California-residing non-athlete member who has not completed this training as of November 3, 2022 will be ineligible to participate with USA Swimming unless or until such time as the training is completed.

3. Safe Sport Recognized Program:
 - a. The ability to submit for SSRP approval will be on hold from September 1- November 1. Clubs can continue to attend trainings and update information on their club portal to work towards approval.
 - b. Clubs who are currently SSRP approved and have a renewal deadline between September 1- October 31, 2022 will be given an extension to renew their SSRP status until January 31, 2023.
4. Safe Sport Training for parents and athletes are available through the Webinars provided once a month, or the LEARN portal.
5. Athlete Protection Training needs to be completed for athletes 18 yo. and older to participate in practices and meets, for troubleshooting, contact Trish Hughes at thughes@usaswimming.org