

Southern California Swimming Board of Directors Meeting

Culver City Veterans' Building, Culver City CA

Wednesday, June 21, 2017

(Approved 09/20/17)

Meeting called to order at 8:13 pm by Michael Jafari, Chair

Attendees: Michael Jafari (Chair), Kim O'Shea (Exec Director), Stacy Smith (Administrative Vice Chair), Ron Ross (Treasurer), Don Garman (Metro Coach Rep), Bill Voigt (Orange Coach Rep), Deanne Preyer (Pacific Chair), Terry Stoddard (Senior Chair), Rick Shipherd (Planning Chair), Judi Divan (Times Chair), Clem West (Review Chair), Tracy Maurer (GWSC), Mitch Gold (Eastern Chair), Sergio Cervantes (Metro Age Group Chair), Bettie Williams (Pacific Program Chair/Officials' Rep), Mark Warkentin (Coaches' Rep), Monique Shelton (Age Group Chair), Sarah Dawson (Diversity & Inclusion Chair), David Prodanovich (Orange Chair), Jeremy Anderson (Open Water Chair), Cade Brower (Sr. Athlete Rep), Sheri Stoddard (PASA), Isabelle Lepesant (Metro Athlete Rep), Brian Brown (CA-NV Senior Rep), Nathan Wilcox (NOVA), Camden Powell (Coastal Athlete Rep), Alex Crisera (Pacific Athlete Rep), Logan Reeves (Coastal Athlete Rep), Joy Lim (CITI), Jeff Conwell (PST), Mike Cody (Trident), Felipe Delgado (GSC), Evan Forbes (GSC), Brian Haie (RAA), Rodney Pilman (RAA), Paul Szuszkiewicz (Eastern Officials' Rep), James Gallagher (ROSE), Richard Davis (Orange Officials' Rep), Sean Kakuma (Coastal Age Group Chair), Steve Quan (MVN), Bob Hommel (Desert Coach Rep), Maureen Lennon (Secretary)

Approval of Minutes for April 19, 2017. **M/S/ C**

2018 Bids accepted to host Southern California Swimming meets:

- SR- January 13-14 – Two-day SCY Senior meet at LaMirada Armada
- SR – February 17-18 – Two day Senior LCM meet at Golden West Swim Club
- AG- March 16-18 – Three day SCY Junior Olympics (14 & under) at Rose Bowl Aquatics
- SR – April 20-22 – 2.5 day LCM Senior Invitational at LaMirada Armada
- AG – June 14-17 – 3.5 day LCM June Age Group Invitational Meets at Buenaventura Swim Club AND Novaquatics AND LaMirada Armada (site assignments to be made later)
- AG- July 25-29 – 4.5 day LCM Summer Junior Olympic Meets at Mission Viejo Nadadores AND Riverside Aquatics Association AND Santa Maria Swim Club (site assignments to be made later)
- AG- July 30 – One day Open Water Junior Olympic Championship at Castaic Lake (hosted by H2OOpenPlus)
- SR- August 3-6 – 3.5 day LCM Senior Regional Championship Meet at Golden West Swim Club
- SR- November 2-4- 3 day SCY Kevin Perry Senior Meet, hosted by Golden West Swim Club at TBD site
- AG- December 7-9 – 3 day SCY Winter Age Group Invitational Meets at Golden West Swim Club AND Piranha Swim Team AND East LA College (hosted by Santa Barbara Swim Club)
- SR- December 14-16 – 3 day SCY Senior Development Championship Meet at Lakewood Aquatics

- SR – May 13 – Post CIF LCM Time Trial meet – no bidders (host and site remain open)

Athletes' Report

Cade Bower reviewed the Athletes Committee's proposal (presented at the end of the April Board meeting) to revise the infrastructure for SCS athlete representation. They proposed an SCS Bylaw change to Article 4, Section 1.1C. In summary, the change creates a system that requests clubs to

identify athlete reps (up to 3 per club) who work with their geographic committee. Then each Geographic Committee has a Senior Rep and a Junior Rep who represent them at the SCS level. Then SCS has a Senior and a Junior rep to represent SCS at USAS and the national convention. The Athlete Committee presented guidelines for each position, including age, experience and swimming involvement. The current bylaws create an issue with the desired age guidelines for reps, because it has a 16 year old minimum. After reviewing the specific criteria for each position, Cade requested feedback and guidance on next steps. The athletes asked for board approval to take their proposal to the SCS Legislative Chair, to have a task force developed, and to facilitate an impact assessment to ensure it is ready and in proper form for review and voting action at the November House of Delegates meeting.

Executive Director’s Report – Kim O’Shea

- An update on the progress towards the SCS office move and the hiring of a new administrative support person was given. The Executive Director intends to complete the hiring process by the end of June (to provide time for orientation with Cadie) and relocate the office in July/August.
- In the face of numerous suggestions to update and refresh the SCS website, Requests for Proposals were sent out in June to Club Assistant, Hy-Tek and TeamUnify. Further information will be provided at the next board meeting.
- Saturday, October 28, has been set as the SCS Strategic Planning date with Jane Grosser.
- Kim attended the USAS Treasurer’s Workshop and shared input. Specifically, she addressed the availability of USAS CPA support to LSCs, the potential to use electronic check-reading for checks to be deposited, possible online banking and bill pay for accounts receivables, and the need to review and update our SCS Reserves and Investment Policies.
- The Executive Director reiterated our need for additional volunteers to support the Treasurer’s Investment Committee and to support the Banquet Committee.

<i>Committee</i>	<i>Total 2014</i>	<i>Total 2015</i>	<i>Total 2016</i>	<i>2016 thru 6/21/16</i>	<i>2017 thru 6/21/17</i>
<i>Coastal</i>	3,922	3,747	3,674	3,503	3,542
<i>Pacific</i>	3,835	4,111	3,993	3,879	3,863
<i>Eastern</i>	4,525	4,308	4,112	3,766	3,925
<i>Orange</i>	7,410	7,309	7,056	6,619	6,680
<i>Metro</i>	3,559	3,880	3,773	3,452	3,679
<i>Desert</i>	1,738	1,720	1,574	1,541	1,567
TOTALS	24,989	25,075	24,182	22,760	23,256

- 2017 Non-Athlete (through 6/21/17): Coaches- 985 (244 not current); Officials- 216 (17 not current); Others – 266 (58 not current)= Total 1,425. (the total does not match as some athlete non-members check multiple categories). There are 169 current Clubs registered, with 3 Leagues and 4 Organizations.

2017 SCS Membership numbers by USA Swimming's Transaction Report

<i>Membership</i>	<i>New</i>	<i>Renewals</i>	<i>Totals</i>
<i>Year-round athletes</i>	6,110	14,821	20,931
<i>Outreach athletes</i>	483	1,029	1,512
<i>Seasonal athletes</i>	624	371	995
<i>Non-athlete members</i>	172	1,253	1,425
<i>Life members</i>	1	27	28
<i>Clubs</i>	8	161	169
<i>Seasonal Clubs</i>	0	2	2
<i>Organizations</i>	1	6	7

General Chair- Mike Jafari – Over six months in the role, the Chair is ready to transition to planning for the new quad. His immediate focus is consideration of ways to do registrations entirely on-line.

Administrative Vice Chair – Stacy Smith – The Admin Vice Chair continues to focus on the meet sanctioning process over the past months. She encouraged all to use the new forms and templates available on line at the SCS website, and to confirm the new verbiage (especially drones). She reiterated that officials' names for the meet need to be sent to her/SCS with the sanction request. Stacy reminded all teams to forward their sanction and meet forms to her, with a copy AND a check to the SCS office. She will not issue a sanction until the check receipt is verified.

Senior Vice Chair – Terry Stoddard –Terry reminded all of CA-NV Sectionals this summer at LaMirada, and the first Senior Regional Championship meet at Golden West Swim Club. He referred all to the Senior Race Series website which is up and operational and which he is trying to get linked directly to the SCS website. Terry requested additional meet hosts for the Senior Series dual meets, as the organizers are seeking greater geographic and team diversity to enhance the experience for all over the initial year. He also noted that they are looking for a new race series commissioner for next year (2018), since the term was two years when it was set up, and they are looking for a series sponsor (to cover award costs) and welcome ideas in this regard. Finally, Terry advised that race series evites went out and early responses are good.

Age Group Chair – Monique Shelton- (Written Report on agenda.) Monique addressed feedback she had received about the recent JAG meets last weekend. While all three meets ran well, the biggest concerns involved the LaMirada site, in that the meet was too large and too long, resulting in needing to swim two –to-a- lane in distance events, severe overcrowding in the warm up pool, and parking challenges. At NOVA, there were some issues with teams trying to get 10&unders in races wearing tech suits, which led to a meet delay. Unrelated, the Age Group Committee continues to recommend that Committees add Red/White Finales and dual meets, as a means of addressing the 4-hour rule in larger committee meets. There was some discussion of whether tech suit rule compliance was a coach issue or an officials' issue and it was determined we need to continue to educate and work together. It was reiterated that the rule and its enforcement should be a reminder topic at every pre-meet coaches' meeting on deck. Jay Anderson agreed to set up a task force to develop better educational information about the definitions and the SCS rule.

Treasurer's Report- Ron Ross- The Treasurer explained that he is in the midst of changing and updating the account structure all the way back to September, so he does not yet have the first quarter results. He will share updated reports at the September meeting. He added that SCS finances are fine and that our investment funds are in good shape.

Coaches' Advisory- Mark Warkentin – No Report

Disability – Shari Tidwell – No Report

Athletes- Cade Brower requested that information about the club athlete reps be included in the August registration packages to all clubs. He also asked to include info about the next Athlete Summit 9/30-10/1 in those materials.

Diversity & Inclusion – Sarah Dawson - (Written Report on Agenda). Sarah participated on two Western Zone conference calls. The Zone D&I camp will be held in San Diego next year; applications should be ready for distribution at the USA Convention this September. Our LSC D&I Camp is scheduled for October 21-22, 2017, though we are still looking for pool venues in the central LA area.

Legislation – Jeff Julian – No Report

Officials – Position open (TBD) –. Previous Chair, Wes Jackert, recommended that the Official's Tracking System (OTS) input be done at the Committee level (vs. all by the SCS Officials' chair).

Open Water – Jay Anderson- Jay reminded all that the SCS Junior Olympic and Western Zone Open Water meets this year were held Monday (right after the JAG meets--not after JOs as in previous years). In 2015 the meet had 186 participants; this year it had 214. His Committee will consider whether to keep the June date going forward and report back.

Operational Risk – Stacy Smith – Stacy attend the USAS Operational Risk meeting in Denver in early June. The primary focus was on concussions. She wants us to educate parents better on when it is appropriate to get back into the pool after a concussion incident. Additionally, coaches should be aware of the concussion risks prevalent in dry land practices. That is why coaches need to be supervising closely, whether the practice is in the pool or on deck. Stacy reminded all that USA Swimming provides coverage and funding for doctor visits to specialists when a concussion is possible (\$25,000 per swimmer). Our LSC has taken good steps to address these issues. First, we have *assigned* meet warm-ups and we are trying to adhere to the USAS short course and long course guidelines that restrict numbers of swimmers per lane for safety reasons and concussion prevention. We also want to substantially increase the number of meet marshals at meets, and make sure they are trained to fulfill their responsibilities before and during the meets.

Planning – Rick Shipherd- Rick asked for review of the SCS Policy and Procedures Manual (distributed by Kim) which includes job descriptions. September 9th will be the first planning meeting to address this and other committee scope issues.

Review- Clem West – Clem reported on the increase in non-sufficient funds (NSF) checks in the past three months than in the past several years. This could be a result of better tracking on our part of financial issues at the club level.

Safe Sport – Jeri Marshburn - No report

Times/Recognition – Judi Divan - (Written Report on Agenda). SCSRT LCM and SCY times published 4/30, 5/30 and 6/30. All 40 CIF and NAll meet times were posted to SWIMS by 5/15.

Old Business-

SBSC December WAG site request- Mark Warkentin advised that their 2017 December WAG bid was based on an ELAC venue. Since then, ELAC is down for repairs through that date. Mark advised the 2017 WAG meet hosted by SBSC will be at Golden West College.

New Business-

1. The Executive Director presented a budget variance proposal regarding reimbursement to USA Convention attendees to add reimbursement for delegates' shared hotel rooms. **M/S/C**
2. The Executive Director presented the recommendation for 2018 USA Swimming Fees.
M/S/C

Adjournment at 10:40 PM

Respectfully submitted,

Maureen Lennon, Secretary (five pages)