



Southern California Swimming

29000 S. Western Ave., Suite 304, Rancho Palos Verdes, CA 90275

Regular Meeting of the Board of Directors

Wednesday, April 12, 2023 8:00PM Pacific Time

Zoom Meeting Virtual Teleconference

MEETING MINUTES

Presiding Officer: Stacy Smith, General Chair

Recorder: Robin Smith, Secretary

Meeting Called to Order: 8:04PM Pacific Time

Roll Call:

Board Members in Attendance – Stacy Smith (General Chair), Carol Cracchiolo (Administrative Vice Chair), Karen Mayfield-Shipherd (Finance Vice Chair), Mohammad Khadembashi (Senior Vice Chair), Christopher Barber (Age Group Vice Chair), Robin Smith (Secretary), Ron Ross (Treasurer), Richard Shipherd (Coaches Rep), Chantal Woodard (Safe Sport), Kristeen Gracia (DEI), Omar de Armas (Officials), Leanne Colvin (Officials), David Heron (Open Water), Virgil Chancy (Disability), George Young (Operational Risk Management, Governance), Lynne Akasaka-Riek (Governance), Terry Stoddard (Immediate Past General Chair), Steve Roush (Executive Director), Irvin Qi (Senior Athlete), Chelsea Hong (Junior Athlete), Alina de Armas (Coastal), Thomas Farrell (Desert), Jennifer Beech (Eastern), Kevin Larsen (Metro), Tracy Maurer (Orange), Matt Cervantes (Pacific)

Board Members Absent – Mark Schubert (Planning Vice Chair), Nicole Hendry (Office Manager, Registration), Judi Divan (Times & Recognition, Sanctions), Jake Hirshberg (Athlete), Adam Truong (Athlete), Taylor Jackson (Athlete), Tiara Jackson (Athlete), Steve Reardon (Coastal), Peter Mavro (Desert)

Guests – Cami Stein (Administrative Review Board), Mike Cody, Amy Migawa, Jerry Olszewski

Approve Meeting Agenda – MSC (unanimous consent)

Approve March 15, 2023 SCS BOD Meeting Minutes – MSC (unanimous consent)

REPORTS/UPDATES:

Submitted Reports from Officers, Divisions, and Committees are posted.

Executive Director – Steve Roush

Play LA Initiative to be launched soon. There will be an onboarding process for coaches in June 2023. Outreach Program will start in conjunction with September 2023 registration process.

Office and Registration – Nicole Hendry

Steve Roush reported on behalf of Nicole. No change in registration numbers. Some seasonal membership registration now starting to come in.

Athletes – Irvin Qi/Chelsea Hong

Athletes Committee is working on fulfilling committee requests for Athlete Reps.



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Administrative Vice Chair – Carol Cracchiolo

USA Swimming LSC LEAP 2 Request for Renewal process has started. Emails containing specific requests for information will be sent to applicable Board Members. Due date is June 30, 2023.

ACTIONABLE ITEMS:

Finance Committee – Karen Mayfield-Shipherd, Ron Ross

Discussion regarding proposal to set spending limit for SCS investment fund.

Initial motion to approve spending limit not to exceed 5% of current fund (fund balance as of close of business August 31, 2023) for fiscal year September 1, 2023 through August 31, 2024. Plan for use of funds to be submitted by Planning Committee for approval by SCS Board of Directors.

MSC (YES 13, NO 4)

After additional discussion, the approved initial motion was amended to approve spending limit not to exceed 10% of current fund (fund balance as of September 1, 2023) for fiscal year September 1, 2023 through August 31, 2024. A detailed outline and spending plan is to be approved by the entire SCS Board of Directors. Additional funds above the 10% limit may be requested by the SCS Board with an approved plan.

MSC (YES 17, NO 1)

Eastern and Metro Geographic Committees – Jenn Beech, Kevin Larson

Request and discussion to reconsider and to rescind the meet surcharge increase of an additional \$5.00 per athlete that the SCS Board of Directors approved at the March 15, 2023 meeting.

Motion to reconsider the increased meet surcharge. **MSC (YES 13, NO 7)**

Motion to rescind the \$5.00 per athlete meet surcharge increase. **MSC (YES 12, NO 8)**

Governance Committee – Stacy Smith for Lynne Akasaka-Riet, George Young

New SCS Mission/Vision statements presented by Governance Committee.

After much discussion, there was a Motion to send proposed statements back to Committee.

MSC (16 YES, 3 NO)

Recommendation for Tim Murphy (Coach, Pacific Geographic Committee) to replace vacancy on Administrative Board of Review.

MSC (unanimous consent)

OLD BUSINESS:

None.



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NEW BUSINESS:

Cami announced that there is a new Google Drive for SCS Policies and Procedures (not Bylaws). Link to shared drive will be shared with the Board.

Meeting Adjourned: 9:41PM Pacific Time

UPCOMING MEETINGS:

Wednesday June 21, 2023

SCS Board of Directors – Regular Meeting
8:15PM Pacific Time



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Board of Directors Regular Meeting

Wednesday, April 12, 2023 / 8:00PM Pacific Time

ZOOM Virtual Conference

MEETING AGENDA

1. Call to Order/Roll Call

- Approve Meeting Agenda
- Approve March 15, 2023 BOD Meeting Minutes

2. Updates:

- Steve Roush – Executive Director
- Nicole Hendry – Registration
- Irvin Qi/Chelsea Hong – Athletes
- Carol Cracchiolo – LEAP 2
- Stacy Smith – General Chair

3. Actionable Items:

Finance Committee – Karen Mayfield-Shipherd, Ron Ross

- Proposal for spending of the Investment Fund.

Eastern Geographic Committee – Jenn Beach

- Eastern Committee would like the board to rethink the increase of the meet surcharge of \$5 made at the March meeting (see Eastern Report).

Metro Geographic Committee – Kevin Larsen

- Motion to Rescind the \$5.00 increase in the athlete surcharge that the BOD put in place at the March 15 meeting (see Metro Report).

Governance Committee – Stacy Smith for Lynne Akasaka-Riek, George Young

- Motion to Accept new SCS Mission/Vision Statement as presented.
- Recommendation to Replace vacancy on ARB.

4. Reports

Executive Director – **submitted**

General Chair

Registration

Senior/Junior Athlete Reps

Steve Roush

Stacy Smith

Nicole Hendry

Irvin Qi/Chelsea Hong



At Large Athlete Reps

Jake Hirshberg, Adam Truong,
Taylor Jackson, Tiara Jackson
Carol Cracchiolo
Karen Mayfield-Shipherd
Mohammad Khadembashi
Chris Barber
Mark Schubert
Robin Smith
Ron Ross

Administrative Vice Chair – **submitted**
Finance Vice Chair – **submitted**
Senior Vice Chair
Age Group Vice Chair – **submitted**
Planning Vice Chair
Secretary – **submitted**
Treasurer – **submitted**

Coach Rep
Safe Sport Chair
DEI Chair – **submitted**
Officials Chair
Open Water Chair – **submitted**
Governance Chair – **submitted**
Disability
Times&Recognition/Sanctions – **submitted**
OpRisk Mgmt – **submitted**
Immediate Past General Chair

Rick Shipherd
Chantal Woordard
Kristeen Gracia
Omar de Armas, Leanne Colvin
David Heron
Lynne Akasaka-Riek, George Young
Virgil Chancy
Judi Divan
George Young
Terry Stoddard

Coastal Geo Committee
Desert Geo Committee
Eastern Geo Committee – **submitted**
Metro Geo Committee – **submitted**
Orange Geo Committee
Pacific Geo Committee

Steve Reardon, Alina de Armas
Thomas Farrell, Peter Mavro
Jenn Beach
Kevin Larsen
Tracy Maurer
Matt Cervantes

5. Old Business

None.

6. New Business

- Google Drive for SCS Policies and Procedures

7. Adjournment

Upcoming Meetings:

Next Board of Directors Regular Meeting* – Wednesday June 21, 2023 at 8:15PM Pacific Time

*Bid Meeting, information will be sent out in advance.



Regular Meeting of the Board of Directors

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BOARD REPORT

NAME OF BOARD POSITION OR COMMITTEE:

Admin Vice Chair

SUBMITTED BY (NAME):

Carol Cracchiolo

ACTIONABLE ITEM(S):**COMMITTEE REPORT:**

Given the task to write LEAP 2 Renewal and will be sending out instructions to each committee.



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BOARD REPORT

NAME OF BOARD POSITION OR COMMITTEE:

Age Group Committee

SUBMITTED BY (NAME):

Chris Barber

ACTIONABLE ITEM(S):

N/A

COMMITTEE REPORT:

The Age Group Committee Has voted to change the JAG meet form in the following ways:

- 1) Bonus Events: Refer to the bonus events language passed at the last BoD meeting.
- 2) Distance Events: The fastest heat, male and female, of the 800 Free and the 1500 Free, will be at finals.
- 3) Teams will be offered the opportunity to swim relays at the conclusion of finals on the distance freestyle days. If time permits, relays can be offered after prelims on all days.
- 4) In place of positive check in, we will be using the model of coaches scratching their swimmers. The swimmers/events page for each day will be available the night before. Coaches are responsible to turn in scratches 1 hour before the start of the meet. (Basically the same as Spring Age Group Championships)
- 5) Prelims will be swum slowest to fastest.



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BOARD REPORT

NAME OF BOARD POSITION OR COMMITTEE: DDEI

SUBMITTED BY (NAME): Kristeen Gracia

ACTIONABLE ITEM(S): None

COMMITTEE REPORT:

- Athlete reps to update QR codes and social platforms for DDEI updates
- Geo-committee DDEI camp/clinic for Coastal Committee
- Looking at end of Summer season – August
- Planning stages, camp/clinic proposal
- March and April minutes on SCS website
- Next meeting, 5/3 at 8:00pm via Zoom



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BOARD REPORT

NAME OF BOARD POSITION OR COMMITTEE:

Eastern Committee Chair

SUBMITTED BY (NAME):

Jennifer Beech

ACTIONABLE ITEM(S):

Eastern Committee would like the board to rethink the increase of the meet surcharge of \$5 made at the March meeting. It is felt amongst teams in the committee that such a increase is ill timed as there was just a recent increase in the past year and families are already struggling with the increase.

COMMITTEE REPORT:

-Had a March Meeting where we created a committee to review how funds are currently being spent, better ways to spend and a committee to review outreach and sponsorship. Will have proposals ready



EXECUTIVE DIRECTOR REPORT

APRIL 2023

No Actionable Items

1. SCS Website Redesign
 - a. Work continues as we are cleaning up the SCS website and redesigning the structure to allow for better flow and less redundancy throughout the site
 - b. Goal is to have all the redesign done in May and hoping for a relaunch of the website by June 2023
 - c. Some new features will incorporate SCS social media sites and a location to house SCS Making Waves Podcasts for a larger audience to access the videos
2. USA Swimming LSC Workshop – April 20-23 in Denver
 - a. Tracks within the workshop include programming for officials' chairs, new referees, SafeSport, Athletes, LSC Communication and USAS Legislation Review.
3. SCS Summer Meets – Medal Update
 - a. Finalizing designs on the medals for the SCS meets this summer (JAGs, AG Champs & Elite AG Champs)
 - b. Bulk order will be placed by SCS at discounted rate and then hosts will be billed for amount over the \$1500 SCS subsidy approved by SCS Board
 - c. The medals will be shipped to all host sites directly from Hasty Awards
4. City of LA Recreation & Parks Outreach Program
 - a. SCS is partnering with USA Swimming and City of LA RAP with an Outreach program that will start with the September 2023 registration process
 - b. The LA model will be similar to one that has been ongoing for four years with the city of Chicago
 - c. Plan calls for 56 sites to be utilized by the city for this program – initial onboarding for coaches at each site is scheduled for June 11th
 - d. Targeting between 600 to 1500 swimmers for the pilot year of the program
 - e. Costs will be covered by USA Swimming and City of LA RAP department but may require SCS to serve as a conduit in expediting payments (similar to how it is handled with Illinois Swimming LSC)
 - f. City will establish a new swim club – TSLA (Team SwimLA) – that will serve as the umbrella club for all sites
 - g. Planning to use the summer of 2023 to recruit from the City's LTS program that use to be over 36,000 swimmers (pre-COVID) but was still at 24,000 plus in 2022
5. Planning Meeting for Coaches scheduled for Friday, April 14 at SMOC meet



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BOARD COMMITTEE REPORT

NAME OF BOARD COMMITTEE: Finance Committee

NAME OF COMMITTEE CHAIR: Karen Shipherd

ACTIONABLE ITEM(S): None

COMMITTEE REPORT:

Portfolio value continues remain steady. Expect a strong reaction to the upcoming (4/12/23) CPI data. Fed rate hikes are considered nearing an end which is good for the fixed income portion of our investments; however, recession concerns may negatively impact our equity positions. Portfolio valuation as of 4/10/2023 is \$3,911,000.



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BOARD REPORT

NAME OF BOARD POSITION OR COMMITTEE:

Governance Committee

SUBMITTED BY (NAME):

Lynne Akasaka-Riek & George Young

ACTIONABLE ITEM(S):

1. Motion to Accept the new SCS Mission/Vision Statement as presented
2. Recommends Tim Murphy to fill vacate ARB vacate member position from Pacific Committee.

COMMITTEE REPORT:

The Governance Committee has had a busy last 60 days. Prioritizing duties and tackling the duties set forth in the SCS Bylaws. Governance Committee is working side by side with the SCS ARB on the SCS employment handbook.



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BOARD REPORT

NAME OF BOARD POSITION OR COMMITTEE: Metro Committee

SUBMITTED BY (NAME): Kevin Larsen

ACTIONABLE ITEM(S): Motion: Rescind the \$5.00 increase in the athlete surcharge that the BOD put in place at the March 15 meeting (see below).

COMMITTEE REPORT: Metro had it first LC meet of the season on La Mirada on April 1 & 2. We continue to struggle with finding enough facilities to host our LC season.

Motion: Rescind the \$5.00 increase in the athlete surcharge that the BOD put in place at the March 15 meeting.

1) Just last year SCS increased meet fees – both splash fees and athlete surcharges. The surcharge was an increase of 50%. The board has now approved an additional \$5 surcharge. This is another 33% increase. This was proposed as earmarked for Age Group and Senior Programming with nothing specific planned.

2) I have surveyed our Metro Committee teams. 100% of the responding teams have voiced their opposition to the fee increase. They want the fee increase to be rescinded. Metro meet attendance is improving post-COVID but is still not close to our pre-COVID numbers. Making the cost to attend a swim meet \$50 plus dollars is going to affect this recovery

3) When the Board increased the splash and athlete surcharges last year, it also voiced support to develop a program to limit the cost of meet entries for Outreach athletes. This program has not be developed or implemented yet. It is irresponsible of this organization to continue to increase fees while not rolling out the program for Outreach athletes.

4) There is no clear plan that presented to the Board on how the new revenue is to be spent. The board basically gave a blank check to the committee without a roadmap.

I respectfully ask that the Board vote to rescind the additional \$5 surcharge.



Regular Meeting for Board of Directors

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April 12, 2023

NAME OF BOARD POSITION OR COMMITTEE:

SCS Op Risk

SUBMITTED BY (NAME):

George Young

ACTIONABLE ITEM(S):

None

COMMITTEE REPORT:

The new updated Op Risk Bag Tags are in! Each team will be mail one bag tag and can request more tags if needed (One tag per 2023 registered coach or club official). Meet Official will receive one bag tag and the officials committee will direct Op Risk on how to distribute. Special Thanks to Bag Tag INC, Yuki Inoue-Kim who helped designed the bag tags and the San Gabriel Sea Gulls Parents for helping in the mailing of the bag tags.



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BOARD REPORT

NAME OF BOARD POSITION OR COMMITTEE:

Open Water

SUBMITTED BY (NAME):

David Heron

ACTIONABLE ITEM(S):

None

COMMITTEE REPORT:

- 2023 Mission Viejo Open Water Cup
 - Signups are live at: <https://www.missionviejonadores.org/2023-mission-viejo-open-water-cup>
- USA Swimming Futures Championships - October 7, 2023
 - Lake Mission Viejo as potential host site
- Finish Structure
 - Completed by the end of May for SCS teams to use for future competitions



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BOARD REPORT

NAME OF BOARD POSITION OR COMMITTEE: Secretary

SUBMITTED BY (NAME): Robin Smith

ACTIONABLE ITEM(S): None.

COMMITTEE REPORT:

There have been no requests for Written Consent sent to the SCS Board between March 15, 2023 to present.

Assisting with updates to SCS Policies and Procedures.



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BOARD COMMITTEE REPORT

NAME OF BOARD COMMITTEE:

Times Recognition/Sanctions

NAME OF COMMITTEE CHAIR:

Judi Divan

ACTIONABLE ITEM(S):

None

COMMITTEE REPORT:

Ran Merge on dupes weekly since mid December-1st Each run is between 40-50 swimmers; approximately 84 still cannot be merged; most remaining are ghost records for either A or B swimmer, etc. Issue of creation of new dupes is not resolved at National Level; we are just providing ongoing cleanup. Many dupes are not found by the National report; hyphenated names especially cannot be located.

Several revisions to Swim Guide including revised committee meet hosts and dates.

Sanctioning/Approval for meets. 157 meets sanctioned/approved so far through 4/9/23. 45 meets observed (or in the process of getting an observation number) through 4/9/23. 37 are CIF, 4 are NIAA, 1 is CCC-AA and 3 are USMS. Total of 202 so far in 2023.

Sectional records (SCY) updated to include Carlsbad/Novato March Sectional Meet Results; forwarded to Sally Taggart and Keith Moore

Request to USA Swimming for international swimmer(s) at SMOC.

Imported the first four (4) HS Invites (CIF-SS) to SWIMS 3.0; it is much more clumsy than previous SWIMS; matching is mostly manual; insufficient information is presented on the matching screen to actually make the match. Time spent in match is exponentially greater than previous.

Working on meet form and Hy-tek templates for JAG. Have half a dozen (some major) changes from Age Group. This should be done this week.

OTS still having issues with accessibility. Times recon still not working/available.

Treasurer – Ron Ross

Proposal for spending of the investment fund.

At the beginning of the LSC fiscal year, Sept 1, 2023 the Treasurer and Finance Chair will determine the valuation of the investment fund according to the close of business on August 31, 2023. That amount will be the **basis** for the calculation.

The basis will be considered fixed for the balance of the year regardless of market movement and varying portfolio pricing. The basis will be multiplied by 5% (.05) and that amount will be available for spending for the fiscal year September 1, 2023 through August 31, 2024.

The annual maximum available for use shall be 5% of the basis **or** \$200,000 whichever is greater.

For example, if the fund valuation (basis) is \$3,000,000, the amount available for use would be $\$3,000,000 \times .05 = \$150,000$. However, since that amount is less than \$200,000, the actual amount available would default to \$200,000.

All subsequent spending of the investment fund will be re-evaluated by the Board for all subsequent fiscal years.