

Minutes of the June 3, 2020 SCS Governance Committee

The meeting was called to order at 4 pm by Chair Jeri Marshburn. In attendance were Jeri Marshburn, Cheryl Pearson, Phil Yoshida, Joan Choi, and Judi Divan.

Jeri has sent Terry Stoddard the recommended changes to the P&P (Swim Guide) and to the SCS bylaws.

Phil Yoshida met with the governance subcommittee. Members were given the positions to be filled in September at the House of Delegates meeting, and they will discuss job descriptions next time. The subcommittee added the Coach Rep position to the list of those needing job descriptions, as it must also be filled this fall. There was discussion as to how to get the job descriptions out to everyone, as this is the first time SCS is filling positions for the two year term, since we have gone to the odd/even year based on the new bylaws.

Continuing with review of P&P:

- a) 4.1.B.3 Replace "~~In timed finals competition, a swimmer must enter best recorded time~~" to "**In timed finals competition, a swimmer shall enter best recorded time**".
- b) V.B Replace "~~With the exception of national championships meets held in SCS, spectator fees are normally not charged.~~" to "**With the exception of the following meets held in SCS, spectator fees are normal not charged. Exceptions are for national championships meets, SCS Senior Circuit meets (Grand Challenge, SMOC, LAI), and Spring JO's.**"
- c) V.C.3 Replace the verbiage "~~Details of the Returned Check Policy are available from the SCS Office.~~" with the following verbiage:

SCS Returned Check Policy for checks written by teams or for team entry:

First returned check: \$50 fine, probation for three years (may continue to use team checks).

Second returned check (within three year period): double face amount of check (minimum \$50), extension of three year period from date of second check and requirement to pay by secured funds (ex: cashier's check or money order) for three years.

After three years without a returned check, a team may use team checks to pay for fees and start over on returned check policy.

- d) V.D.3 Discussion of verbiage on club affiliation. There are some conditions where athletes may be registered improperly, compete and score for a club, and affiliation cannot be resolved because of SCS office hours; further thought to be given to this situation.
- e) VI.A.3 Discussion of the following phrase... "**Absent Board members shall be able to vote by written proxy at the time of the Board Meeting or by sending a written ballot to the Executive Director within two weeks prior to the Board meeting.**" Proxy votes are prohibited by the by-laws.
- f) VI.C Discussion of Senior Fund. The verbiage in VI.C does not match the Excel spreadsheet provided by the Swim Office, nor does it match the Excel spreadsheet (same purpose) listed as Appendix "F" in the Swim Guide. Phil Yoshida has developed a spreadsheet showing the differences, and this topic will be discussed at the next Governance Committee meeting.
- g) VI.C.2.a.1 Change "~~subpart VI.C.3.g~~" to "**subpart VI.C.3.d**"
- h) VI.C.2.a.2 Change "~~subpart VI.C.3.i~~" to "**subpart VI.C.3.f**"
- i) VI.C.2.b Eliminate VI.C.2.b (covered by VI.C.2.a.3)
- j) VI.C.2.c Eliminate VI.C.2.c (covered by VI.C.2.a.2)

The meeting concluded at 5 p.m. The next Governance Committee meeting will be at 4 pm on Wednesday, June 17.