



Southern California Swimming

29000 S. Western Ave., Suite 304, Rancho Palos Verdes, CA 90275

Regular Meeting of the Board of Directors

Wednesday, May20th, 2026 8:15PM Pacific Time

Zoom Meeting Virtual Teleconference

MEETING MINUTES

Presiding Officer: Stacy Smith, General Chair

Recorder: Forest Riek, Secretary

Meeting Called to Order: 8:18PM Pacific Time

Board Members (Voice/Vote) in Attendance

General Chair	Stacy Smith	Secretary	Forest Riek
Finance Chair	Rick Shipherd	Treasurer	Ron Ross
Coach Rep	Matthew Cervantes	Open Water Chair	Alex Moothart
Senior Vice Chair	Ron Aitken	Age Group Co-Chair	Lenin Velasco
Safe Sport	Sheri Stoddard	Officials Chair	Carol Cracchiolo
DDEI Co-Chair	Virgil Chancy	DDEI Co-Chair	Wilma Wong
Athlete Representative	Emily Mark	Athlete Representative	Alareese Tsan
Athlete Representative	Jazlin Chang	Athlete Representative	Kailee Quan
Athlete Representative	Minna Tan	Athlete Representative	Ryan Chang
Athlete Representative	Sarah Ek	Athlete Representative	Scott Campbell
Coastal Co-Chair	Alina de Armas	Metro Chair	John Zoll
Eastern Chair	Aaron Reardon	Orange Chair	Tracy Maurer

Board Members (Voice/No Vote) in Attendance

Governance Chair	Lynne Akasaka-Riek	Operational Risk Coordinator	George Young
Immediate Past Chair (Ex Officio)	Terry Stoddard	Executive Director	Steve Roush
Office Manager / Registration Coordinator	Nicole Hendry		

Board Members (Voice/Vote) Absent

Admin Vice Chair	Chris Barber	Age Group Co-Chair	Iman Khadambashi
Planning Chair	Mohammad Khadambashi	Athlete Representative	Grace Nackers
Coastal Co-Chair	Steve Reardon		
Desert Co-Chair	Peter Mavro	Desert Co-Chair	Thomas Farrell

Guests – Paul Szuszkiewicz (OW Rep)

Approve Meeting Agenda – MSC – (Unanimous Consent)

Approve April 22, 2026 Meeting Minutes – MSC – (Unanimous Consent)



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REPORTS/UPDATES:

Submitted Reports from Officers, and Committees are posted.

General Chair – Stacy Smith

- Just a reminder about Air Quality. There were recent brush fires, and more are likely to occur in Southern California. Please monitor Air Quality either using South Coast Air Quality Management District (SCAQMD) website or AirNow app. Teams are responsible for cancelling practices if the air quality is unhealthy even if your facility does not shut down.

Executive Director – Steve Roush

- Open Water National Team Proposal.
 - USA Swimming chooses only six (6) women and six (6) men across the country.
 - Travel Funding for one world Open Water event, \$2,500 stipend for SCS Open Water swimmer: \$1,500 for airfare and \$1,000 for lodging and meals
 - **MSC (Unanimous consent)**
- USA Swimming has created a new program, a women's leadership clinic that will be hosted in November in Colorado Springs.
 - Proposal, If each GeoCommittee nominates a female coach from their committee, the GeoCommittee would pay the \$300 registration fee, SCS responsible for the travel costs to Colorado Springs. USA Swimming takes care of all of the on-ground transportation, meals and lodging in Colorado Springs. The SC
 - **MSC (Unanimous consent)**
- SCS Upgrade Website
 - Proposal, \$30,000 for upgrading of the current website and upgrading.
 - Amendment: Proposal, not to exceed \$30,000 for scoping (assessment and evaluation) of the current website to be used to generate an RFP. Note, this is a consulting fee to develop the RFP.
 - **Amendment - MSC (Unanimous consent)**
 - **MSC (Unanimous consent)**
- USA Swimming 2026 Golden Goggles
 - Proposal, Purchase a table at the Bronze level for \$15,000. The Golden Goggles is held at the of the USA Swimming House of Delegates meeting. The chairs would be given to any SCS members or athletes who are still in attendance. This is a fund raiser fore USA Swimming Foundation. SCS has purchased a table in the past.
 - **MSC (Unanimous consent)**

Office and Registration – Nicole Hendry

- There are several new clubs that have been approved by USA Swimming
 - Compton Swim Club
 - Mountain Pass Aquatics (they registered as seasonal, will expire Aug 31st, 2026)
 - Rialto Sea Turtles Swim Club
- There is a new sanction process for Open Water events. There is an additional form that needs to be completed and submitted to USA Swimming. There will be a link posted on the SCS website.
- Current membership retention rate is 59.3% (Athletes 58.78%, Non-Athletes 75.47%). We are currently running a little bit (5-6%) under the USA Swimming retention rate for all age groups except 19 and over, which is at 1% above USA Swimming.



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- Membership numbers as of May 20th.
 - We are still the largest LSC at just over 25,000

ACTIONABLE ITEMS:

Ops Risk Committee Chair – George Young

- Requesting approval of \$1,150.00 for new redesigned Risk Management bag tags for coaches, officials, and clubs, upon request. The last update was in 2023. The \$1,150.00 includes 400 bag tags, plastic loops, mailing costs, and redesign costs. The bag tags will be for coaches, officials, and clubs upon request. The updated bag tags will include information about being in good standing with USA Swimming.
 - **MSC (Unanimous consent)**
- Steve and Nicole will also update the website with the links.

Governance Chair – Lynne Akasaka-Riek

- Board Approval for Job Descriptions for Even Years (this year's HoD election). Jobs descriptions are attached in the committee report.
 - A sign-up will be created on posted to the SCS website for these positions.
 - Governance is still working on surfacing candidates
 - The job descriptions were updated in conjunction with USA Swimming clarifying some of the language. Governance also had the existing incumbents review the job description for input.
 - **MSC (Unanimous consent)**

Athlete Committee Chair – Grace Nackers (Presented by Stacy Smith and Cami Stein)

- Request for budget to cover Athlete Committee swag. Request of \$600.00 for a total of 30 jackets. After some discussion, there was a motion to increase the amount to \$1,100. This would cover the addition of polos for the athlete's to wear to the Summit
 - **Amendment - MSC (Unanimous consent)**
 - **MSC (Unanimous consent)**
- Request for travel funds for the Western Zone Athlete Summit. The request is for \$1,500 for three (3) athletes to attend and one (1) chaperone. The funds would come out of the Age Group account. If there are additional costs beyond \$1,500 that would be covered by receipt submission.
 - **MSC (Unanimous consent)**

OLD BUSINESS:

None.



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NEW BUSINESS:

Officials Committee Chair – Carol Cracchiolo

- Presentation of Jr Officials programs.
 - As part of the LEAP, the Officials Committee would like to start a Jr. Officials program, so that we continue the growth of officials and to encourage athletes to be actively involved.
 - USA Swimming started the Jr Officials in October of 2024. It was primarily for 16-year-olds and older but recently opened it up to 15-year-olds.
 - They would be able to function in all positions from stroke and turn to starter and admin. As long as there is an adult with them at all times.
 - This isn't something new within USA Swimming but would be for SCS.
 - Sarah Ek and Kylie Kwon provided a presentation of the Jr Officials program.
 - Nicole raised an issue about USA Swimming registration, our LSC currently doesn't offer this registration type. However we could enable it, so Clubs could add it to their membership offerings. SCS would need to determine what the registration fee would be. This could be in line with Jr Coaching fee.
 - A question was raised that Officials are paid to work meets, would Jr Officials also be paid? Per Sarah Ek, no the Jr Officials would do it for service hours/volunteer work.
 - The Jr Officials would work meets within their area
 - A question was raised about the possibility of work permits would be needed. This would need to be confirmed. Carol will follow-up with USA Swimming on this.
 - They would only work events that would be younger than their age group. Also currently looking at them working inter-squad meets or block parties.
 - This could be for 17-18 years who could be ending their swimming career but have experience who could be recruited to be an official.

Meeting Adjourned: 9:13PM Pacific Time

UPCOMING MEETINGS:

Board Meeting TBD



Regular Meeting of the Board of Directors

Southern California Swimming
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BOARD REPORT

NAME OF BOARD POSITION OR COMMITTEE:

Executive Director

SUBMITTED BY (NAME):

Steve Roush

ACTIONABLE ITEM(S):

- Open Water Athlete Support Proposal
- USA Swimming Women's Leadership Clinic
- SCS Website Upgrade Project (\$30K)
- 2027 SCS Meet Calendar
- 2026 Golden Goggles Table (\$15K)

COMMITTEE REPORT:

- SCS 2026 Top Times Awards Banquet was held on Sunday, May 3rd at Noon to 4:00pm at the Embassy Suites Anaheim South Hotel. Our keynote speaker for this year was Amanda Beard, former SCS swimmer who now coaches at the University of Arizona. There were approximately 320 participants this year. The Outstanding LSC Service Award was announced at the banquet with Don Garman as the 2026 recipient.
- The 2027 SCS Meet Calendar is being proposed for approval at this meeting. Once approved we will open up the Meet Bid Process for soliciting bidders for the 11 meets open for bid. The plan is to accept bids from May 26 to June 23 with a virtual bid meeting being held on June 30 to select the hosts and award the hosting rights.
- MEGA LSC Swim Festival continues to move forward with SCS hosting the 2026 Inagural event in August 2026 at Mission Viejo around the Pan Pacific Championships being hosted by NOVA in Irvine. The dates of the Festival are August 12-16. LSCs committed to this event so far include Indiana, Middle Atlantic, North Carolina and SCS. Plan is to conduct this competition annually (or bi-annually) around major international level competitions. The focus on this program is more about the experience than just another competition. The participating LSCs are working with USA Swimming to develop a consistent selection procedure that incorporates selecting individuals who are trending improvement over

multiple events versus using a selection based solely on event rankings. SCS will work with the Co-Chairs of Age Group Committee and Coaches Rep to determine the coaching staff for SCS at this event in August.

- The 2026 USA Swimming Summit will be held again on September 23-26 in Denver. The tracks for this year include: 1) General Chair/Executive Director, 2) Officials Chair, 3) Coaches Rep/Age Group Chair, 4) DICE (Diversity, Inclusion, and Community Engagement), and 5) Athletes Reps. The SCS office will be reaching out to these individuals to determine if they can participate or nominate an individual to attend on behalf of SCS. Registration for the Summit opens on May 29th and once you have registered for the Summit you receive a link for hotel accommodations at the host hotel.
- SCS has nominated Amy Okada from Royal Swim Team to be our representative for the upcoming Women Coaches in Governance Program with USA Swimming. The Women in Governance program is geared towards **identifying, educating, supporting and mentoring** female coaches who **wish to be more involved in organizational governance**.

Mission statement: *Uniting and Empowering Women Swim Coaches*

- The **USA Swimming Scholastic All-American** application process opens on June 1 and runs through September 30, 2026. It is important that SCS notify coaches and parents of this amazing opportunity to recognize the accomplishments of our swimmers both in the pool and the classroom.

POOL REQUIREMENTS

Applicants must have swum an individual pool time equal to or faster than the 2025 Winter Junior National qualifying time in any individual event during the SAA qualifying period (Sep 1, 2025, to Aug 31, 2026, dates inclusive) with the qualifying times in SWIMS. **Bonus qualifying times do not count**. Only ONE time and ONE application are necessary.

SWIMMERS WITH DISABILITIES

Applicants must have swum an individual pool time equal to or faster than the 2025-2026 Para Scholastic All American Standards (posted on the SAA page) in any individual event noted within their self-reported P1, P2, or P3 grouping during the SAA qualifying period (Sep 1, 2025-Aug 31, 2026, dates inclusive) with the qualifying times in SWIMS (except for the 150 IM). Only ONE time is necessary and only ONE application is necessary. A cap of 56 athletes will be named with 2/event/gender.

Only ONE time is necessary and only ONE application is necessary. A cap of 56 athletes will be named with 2/event/gender.

OPEN WATER SWIMMERS

Applicants must have swum an individual pool time equal to or faster than the 2025 Winter Junior National qualifying time in the 800, 1000, 1500, or 1650 freestyle during the SAA qualifying period (Sep 1, 2025-Aug 31, 2026, dates inclusive) with the qualifying times in SWIMS, **AND** participate in the Open Water National Championships held in 2026. Participation in the Open Water Junior National Championships will not be considered. Only ONE time is necessary and only ONE application is necessary. If the applicant wishes to be recognized as an open water swimmer, make sure to select that on the application.

UPCOMING SCS CALENDAR

May 22-25, 2026	NOVA Speedo Grand Challenge @ NOVA
June 11-14, 2026	SCS June Age Group Champs @ NOVA, CANY, RMDA
June 18-21, 2026	Fran Crippen Swim Meet of Champions @ MVN
July 10-12, 2026	LA Invite @ USC
July 16-19, 2026	SCS Elite Age Group Championships @ MVN
July 23-26, 2026	SCS Summer Age Group Championships @ BREA, FAST, RAA
December 11-13, 2026	SCS Winter Age Group Champs @ SCAT, GWSC, RAA

2026-27 SCS CALENDAR (Proposed)

Oct 31 - Nov 2	Rising Tide Senior Meet @ TBD (???)
November 7- 9	Legends of Coaching Senior Meet @ RMDA
December 2 – 5	Toyota U.S Open @ Austin, TX
December 9 – 12	Speedo Junior Nationals @ Austin, TX
December 11-13	Winter Age Group Champs (RAA, SCAT, GWSC)
January 2-3	Pacific Coast All-Star Meet @ Pacific Northwest
January 15-18	Road to SOFI Senior Meet (???)
January 23-24	SCS All-Star Festival @ TBD (???)
March 11-14	SCS Spring Age Group Championships @ TBD *****
April 2-4	Open Water Nationals & Juniors
April 9-11	Senior LCM P/F @ Committee Levels
May 28-30	NOVA Speedo Grand Challenge @ NOVA
June 10-13	SCS June Age Group Champs @ TBD *****
June 17-20	Fran Crippen Swim Meet of Champions @ MVN
July 9-11	LA Invite @ USC
July 15-18	SCS Elite Age Group Championships @ TBD *****
July 22-25	SCS Summer Age Group Championships @ TBD *****
December 10-12	SCS Winter Age Group Champs @ TBD *****

***** Denotes Meets Involved in the 2027 Bid Process (11 total meets)

OPEN WATER ATHLETE SUPPORT PROPOSAL

The purpose of this program is to supplement the USA Swimming OW Athlete Support program for that has recently been altered/reduced. The idea is that SCS will support those swimmers from SCS who qualify for OW support from USAS by providing travel support for up to two additional OW World Cup stops that are not funded by USA Swimming. SCS would provide a stipend of \$2500 (\$1500 airfare plus \$1000 lodging/meals) to each qualified swimmer for each of the two unfunded World Cup stops provided the swimmer competes in the event in the 10K race. These stops allow the individuals to gain points that lead to Olympic qualification. It is my understanding that USA Swimming will not be funding the World Cup stop in Portugal and possibly an additional one that is pending on the World Aquatics calendar.

USA SWIMMING WOMEN LEADERSHIP CLINIC

Proposal that SCS support the travel cost for up to 1 participant for each SCS Geo Committee who is nominated by their committee. The Geo Committee will be responsible for the \$300 registration fee for the program while SCS will cover the costs to travel to Colorado Springs for the in-person portion of the program.

COACH COMPETENCIES - FOCUSING ON LEADERSHIP DEVELOPMENT

The Women's Leadership Clinic focuses on leadership development, by striving to support **female coaches** with varying levels of experience build their comfort and expertise in leadership skills on and off the deck. The clinic provides immersive educational sessions and interactive connection opportunities with fellow members of the USA Swimming community.

The Women's Leadership Clinic will be held November 20-22, 2026.

WHAT IS THE FOCUS OF THE CLINIC?

Theme- **Coaching with Intention: How to Become a Solution-Oriented Coach**

- Determining your core values
- Assessing your strengths and weaknesses
- Identifying areas of growth and obstacles that get in the way
- Collaborating with others to seek solutions

WHO IS INVITED?

All coaches who meet the following criteria are encouraged to apply:

- Female USA Swimming coach member in good standing;
- Passion to participate in a community of leaders;
- Willing to be vulnerable and open to receiving and giving kind, specific and helpful feedback;
- Comfortable participating in outdoor activities in a natural mountain setting;
- Coaches with a minimum of 3 years coaching experience;
- Must be 18 to attend



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BOARD REPORT

NAME OF BOARD POSITION OR COMMITTEE:

Operational Risk

SUBMITTED BY (NAME):

George Young

ACTIONABLE ITEM(S):

Request approval of \$1,150.00 for new redesigned Risk Management bag tags for coaches, officials, and clubs, upon request. The last update was in 2023. The \$1,150.00 includes 400 bag tags, plastic loops, mailing costs, and redesign costs.

COMMITTEE REPORT:



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BOARD REPORT

NAME OF BOARD POSITION OR COMMITTEE:

Governance Committee

SUBMITTED BY (NAME):

Lynne Akasaka-Riek, Governance Committee Chair

ACTIONABLE ITEM(S):

Board Job Descriptions for Even Years (this year's HoD election)

COMMITTEE REPORT:

Proposed Even Year Job Descriptions for approval.

Candidates are being sourced for open Board of Directors positions for 2026 House of Delegates Meeting.

SCS BOARD JOB DESCRIPTIONS – EVEN YEARS

General Chair

Description

The SCS General Chair is responsible for the overall administration and management of SCS. The General Chair is the Chair of the Board of Directors. The General Chair presides at all board meetings and executive committee meetings. The General Chair is responsible to ensure board directives and policies are carried out.

Elected: Even Years to a 2-year term by the at the annual HOD Meeting

Term Limit: 2 consecutive terms

Qualifications

- Shall be a current member of SCS, in good standing.
- Should have five years experience as a board member and have attended at least two thirds of the Board Meetings.
- Should know and understand Robert's Rules of Order.
- Should have three years of experience as a manager of large cross functional teams.
- Should have a five years experience with Southern California Swimming with three years experience as a board member.

Responsibilities

In addition to the duties and responsibilities listed in Article 5.6 and 6.2.3 of the SCS bylaws, the General Chair shall:

- Serve as Chair of the Board of Directors
- Be a member of the Executive Committee
- Preside at all Board of Directors and Executive Committee meetings
- Calls special Board of Director and/or House of Delegate meetings
- Have signature authority to sign documents on behalf of SCS
- Appoint vacancies to the Board of Directors.
- Appoint At-Large Athlete Board Members.
- Appoint At-Large House of Delegate Members.
- Appoint members to the Finance Committee.
- Appoint members to the Governance Committee.
- Appoint members to the Nominating Committee.
- Appoint Committee Chair/Coordinators.
- Know Southern California Swimming By-laws, Policies and Procedures, Mission and Vision statements.
- Check in with all Committee Chairs three times a year which may include attendance at committee meetings.

Senior Vice-Chair

Description

The Senior Vice-Chair shall chair and have general charge of the affairs of the committee that develops and conducts the senior swimming program of SCS to include meet management of all senior swim meets and events.

Elected: Even Years to a 2-year term by the at the annual HOD Meeting

Term Limit: 2 consecutive terms

Qualifications

- Recommended prerequisite of previous service of at least one term as a Geographic Committee Senior Representative and service on the SCS Senior Committee.
- Only individual members of SCS in good standing shall be eligible to hold office and shall maintain their eligibility throughout their term of office.
- Shall know the SCS's Mission/Vision/Bylaws/Policies and Procedures.
- Possess an understanding of the international calendar of major competitions.
- Shall have an understanding of the US Senior Competition model including:
 - National Championship events, Senior Series Pro events, Trial events, World Cup Events, National Open Water events.
- Possess a comprehensive understanding of the Regional Competition model including:
 - Local and Regional competitions
 - CA/NV Western Zones competitions
 - Gold Sectionals competitions
 - Senior Zone competitions
- Shall have an understanding of participation in SCS Senior Level competition meets including: SMOC, Grand Challenge, LAI, and SCS Senior Meets.
- Shall have an understanding of the relationship between Senior Swimming and the Age Group program, National, Western Zone and other SCSs, including the various crossover events.

Responsibilities

- In addition to the duties and responsibilities listed in the SCS Bylaws and SCS Policies and Procedures, the Senior Vice-Chair shall:
- Serve as the Chair of the Senior Division.
- Serve as a voting member of the Executive Committee.
- Serve as a member of the Planning Committee, including developing Senior Events.
- Serve on the Gold Sectional Committee composed of senior chairs and general chairs of the Western Zone.
- In conjunction with the Planning Chair and Age Group Chair, and Administrative Vice Chair develop an annual calendar plan allowing for progression from the cross-over age group events all the way through Trial events with the master calendar submitted to the Planning Chair
- Attend the USAS Annual Business Meeting

Coach Representative

Description

The Coach Representative is the chair of the Coaches Committee. The Coach Representative is a member of the SCS Executive Committee and serves on various committees to voice the coaches' perspective. They will also serve as a liaison to the Geographical Committee Coach Representatives. The Coach Representative shall be elected by the coach members present and voting at a meeting, of which the time and date to be announced prior to the annual HOD meeting. The coach members present, and voting will agree by a simple majority.

Elected: Even Years to a 2-year term at the conclusion of the annual HOD Meeting by a vote of Coach Members present and voting

Term Limit: 2 consecutive terms

Qualifications

- Shall be an active member of the Coaches Committee and a Coach member in good standing in the SCS for the preceding three (3) years.
- Recommend having served in a leadership position of one of the geo committees and/or SCS committee for at least two (2) years.
- Shall know the SCS's Mission/Vision/Bylaws/Policies and Procedures.

Responsibilities

In addition to the duties and responsibilities listed in Article 5.6 of the SCS bylaws, the Coach Representative shall:

- Serve as a voting member of the Executive Committee.
- Serve as Chair of the Coaches Committee.
- Represent the coach members of the SCS in the House of Delegates and on the Board of Directors.
- Attend and participate in all SCS board meetings.
- Read and understand the SCS's financial statements and financial impact of proposals
- Serve on the SCS Planning Committee and Finance Committee.
- Regularly communicate with and serve as a liaison to the Geographical Committee Coach representatives.
- Assist in selecting the Coaching staff for SCS All-Star Teams and Zone Teams.
- Conduct annual election to determine Coach(es) of the Year to be voted on prior to the annual House of Delegates.
- Fall Clinic coordination with the Athletes and Officials.
- Coordinate Clinics, workshops and outreach with DDEI.

Secretary

Description

The SCS Secretary serves as the communication link between the SCS Executive Board and the Board of Directors. The Secretary attends all SCS Executive Board and general BOD meetings and is responsible for taking/transcribing/submitting minutes of these meetings. The Secretary shall work with Executive Director and the General Chair to assist in any clerical or communication needs of the SCS.

Elected: Even Years to a 2-year term at the annual HOD Meeting

Term Limit: None [same as Treasurer, no term limit]

Qualifications

- Only individual members in good standing shall be eligible to hold office and shall maintain their eligibility throughout their term.
- Has been a member of SCS for the preceding two (2) years.
- Recommend prior service as secretary for their Geo Committee or SCS for one term, or equal experience for a different organization(s) for a minimum of 2 years.
- Shall have computer/keyboarding skills; ability to use Google docs, other software, record and post minutes and other materials.
- Shall have working knowledge/experience using online meeting platform(s) with experience preferred in the platform used for the SCS meetings .
- Shall have experience in meeting format (knowledge of bylaws, Roberts Rules of Order).
- Shall know the SCS's Mission/Bylaws/Policies and Procedures.

Responsibilities

In addition to the duties and responsibilities listed in Article 5.6 of the SCS bylaws, the Secretary shall:

- Serve as a voting member of the Executive Committee.
- Attend and participate in all SCS Executive Board meetings, BOD meetings and the annual HOD meeting.
- Responsible for taking/transcribing/submitting minutes of all listed board meetings.
- Send notice of upcoming SCS meetings to the BOD and post on SCS website.
Work with Exec Director and General Chair to assist in any clerical or communication needs of the SCS.
- Set up online elections and virtual meetings.
- Shall maintain an attendance log and report to the General Chair any individual with less than 2/3 board meeting attendance or absent from consecutive meetings.
- Responsible for vote tabulation system at SCS meetings.
- Compile election results .
- Shall have experience in parliamentary procedure (knowledge of bylaws, Roberts Rules of Order).

Treasurer

Description

The Treasurer shall be the principal officer responsible for overseeing all the organization's finances and budget. The Treasurer provides the information needed for all board members to make financial decisions for the SCS. Ideally, the treasurer has a strong working relationship with the BOD, particularly the Finance Committee. The Treasurer oversees the organization's leadership in the areas of money management and compliance.

Additionally, the Treasurer shall oversee the daily financial affairs of the SCS Office Staff which is responsible for receiving all monies, incomes, fees, and other receipts of SCS, and pay all bills, salaries, expenses and other disbursements. SCS Office Staff responsibilities include Executive Director (Accounts Payable), Office Assistant (Accounts Receivable); External Consultant (Monthly Reconciliation and the annual accounting audit).

Elected: Even Years to a 2-year term at the annual HOD Meeting

Term Limit: None

Qualifications

This leadership role requires the treasurer to be knowledgeable about standard financial and accounting practices for nonprofit organizations, including being cognizant of California NPO law or willingness to learn.

- Recommended the treasurer be a Certified Public Accountant or have at least five (5) experience with managing finances for a company.
- Familiarity with Quickbooks
- Only individual members of SCS in good standing shall be eligible to hold office and shall maintain their eligibility throughout their term of office.
- The Treasurer position may not be held jointly by two individuals.
- The Treasurer position may not be combined with any other office.
- Shall know the SCS's Mission/Vision/Bylaws/ Policies and Procedures

Responsibilities

In addition to the duties and responsibilities listed in the SCS bylaws, the Treasurer shall:

- Oversee the organization's Financial Administration.
- Working with the Finance Vice Chair, coordinates, oversees and reviews the annual audit process.
- Works with the Finance Chair to deliver accurate and complete financial reports to the board on a monthly basis.
- Review and implement Financial Policies and Procedures.
- In collaboration with the Finance Vice Chair, ensures that all members of the board fully understand the financial matters of the SCS and receive reliable and timely information regarding those matters.
- Align all financial transactions with the mission, vision, bylaws, policies, procedures and legal requirements of the SCS.
- Follows all legal and ethical requirements for the position.
- Develop an annual budget for SCS and present it to the Board of Directors and House of Delegates for approval.
- With the Executive Board of Directors approval, and in coordination with the Finance Vice Chair engage an outside CPA for preparation of annual tax returns.

- Monitor the financial activities of SCS in relation to its budget.
- Ensure compliance with USA Swimming financial reporting requirements.
- Review and make recommendations of major expenditures to the Board of Directors.
- The Treasurer may not delegate duties without the consent of the Board of Directors.
- The Treasurer may have signature authority as determined by the Finance Vice- Chair or the BOD.
- The Treasurer is a member of the Finance Committee.
- The Treasurer is not a member of the Executive Committee.

Planning Vice-Chair

Description

The Planning Vice-Chair serves as a conduit between the SCS Age Group and Senior Committees, collaborates with the SCS Age Group chair and Senior chair to create the SCS calendars, prepares and distributes the bid packets for SCS meets. The Planning Vice-Chair is also responsible for running the annual SCS Planning meeting.

Elected: Even Years to a 2-year term at the annual HOD Meeting

Term Limit: 2 consecutive terms

Qualifications

- Shall be a coach member of SCS, in good standing.
- Shall have been a member of SCS for the preceding three (3) years
 - Recommend have served as Two (2) of the following SCS Geo Committee positions: Age Group Vice-Chair, Senior Vice Chair, Coaches' Rep or Program Vice-Chair or
 - One (1) of the following SCS Board positions: SCS Age Group Vice-Chair, SCS Senior Vice Chair, or SCS Coaches' Rep
- Shall have experience with all level of swim meets up through National level.
- Shall understand the SCS Senior and SCS Age Group programs.
- Shall know the SCS's Mission/Vision/Bylaws/Policies and Procedures.

Responsibilities

- In addition to the duties and responsibilities listed in Article 5.6 and 6.2.3 of the SCS bylaws, the Planning Vice Chair shall:
- Serve as a member of the Executive Committee.
- Serve as Chair of the Planning Committee.
- Attend and participate in all SCS board meetings.
- Know the SCS's Mission/Vision/Bylaws/Policies/Procedures, and Programs.
- Collaborate with the Age Group, Senior and Officials Chairs to create the SCS program calendar for both the Age Group and Senior programs.
- Collaborate with the Board of Directors to create bid packet for SCS meets (includes but not limited to meet date(s), course, format (i.e.: H/F, timed finals, etc.), time standards being used, size limitations/caps, and social distancing standards.
- Conduct the Annual and Quadrennium Planning for SCS, coordinate with the USA-S Calendar, USOPC Calendar for the Quadrennium and the Zones Calendar.
- Collaborate with all the SCS Committee Chairs on the need for strategic planning for the SCS.

Open Water Chair

Description

The Open Water Chair shall serve as the Chair of the Open Water Committee that consists of the Open Water Representatives of each of the six (6) Geographic Committees along with two Athlete Representatives from the Athletes Committee.

Qualifications

- Shall be a current member of SCS and in good standing.
- Shall have knowledge of current swimming rules and regulations, (Part Seven – Open Water Swimming).
- Shall have knowledge of Open Water safety issues and safety requirements.
- Should have experience as an Open Water Meet Director, have attended Open Water meets as a coach or official or have Open Water Chair experience for a different organization for a minimum of two (2) years.

Responsibilities

In addition to the duties and responsibilities listed in Article 5.6 and 6.2.3 of the SCS Bylaws, the Open Water Committee Chair shall:

- Serve as the Chair of the Open Water Committee.
- Attend and Participate in all SCS Board meetings.
- Know SCS's Mission/Vision/Bylaws/Policies and Procedures, Programs and it's needs.
- Plan, develop, and implement the annual SCS Open Water Calendar with an emphasis on Safety, education and competition.
- Should regularly communicate with the City/County/State/Federal Health Department and the Coast Guard.
- Stay updated with Open Water Health requirements.
- Ensure that all Open Water meet hosts/directors follow Part Seven – Open Water of the USA Swimming Rule Book and all addition applicable rule that apply to the meets.
- Work one-on-one with new Open Water meet hosts/directors regarding requirements for their venue, meet logistics, meet forms safety plans and sanctioning.
- Provide review, guidance, and input throughout the USA Swimming sanction process.
- Communicate with the SCS Sanction Administrator throughout the sanction process for all the SCS Open Water meets.
- Work with the SCS Officials Committee to facilitate certification and training opportunities for Open Water Officials.
- Have the office staff post information to the SCS website regarding the conduct of Open Water Practices, upcoming meets and any bid opportunities, updated Open Water Calendars, and any and all news regarding SCS Open Water Athletes.
- Coordinate the USA Swimming Open Water Development initiatives and activities as required.

SCS BOARD JOB DESCRIPTIONS – EVEN YEARS

General Chair

Description

The SCS General Chair is responsible for the overall administration and management of SCS. The General Chair is the Chair of the Board of Directors. The General Chair presides at all board meetings and executive committee meetings. The General Chair is responsible to ensure board directives and policies are carried out.

Elected: Even Years to a 2-year term by the at the annual HOD Meeting

Term Limit: 2 consecutive terms

Qualifications

- Shall be a current member of SCS, in good standing.
- Should have five years experience as a board member and have attended at least two thirds of the Board Meetings.
- Should know and understand Robert's Rules of Order.
- Should have three years of experience as a manager of large cross functional teams.
- Should have a five years experience with Southern California Swimming with three years experience as a board member.

Responsibilities

In addition to the duties and responsibilities listed in Article 5.6 and 6.2.3 of the SCS bylaws, the General Chair shall:

- Serve as Chair of the Board of Directors
- Be a member of the Executive Committee
- Preside at all Board of Directors and Executive Committee meetings
- Calls special Board of Director and/or House of Delegate meetings
- Have signature authority to sign documents on behalf of SCS
- Appoint vacancies to the Board of Directors.
- Appoint At-Large Athlete Board Members.
- Appoint At-Large House of Delegate Members.
- Appoint members to the Finance Committee.
- Appoint members to the Governance Committee.
- Appoint members to the Nominating Committee.
- Appoint Committee Chair/Coordinators.
- Know Southern California Swimming By-laws, Policies and Procedures, Mission and Vision statements.
- Check in with all Committee Chairs three times a year which may include attendance at committee meetings.

Senior Vice-Chair

Description

The Senior Vice-Chair shall chair and have general charge of the affairs of the committee that develops and conducts the senior swimming program of SCS to include meet management of all senior swim meets and events.

Elected: Even Years to a 2-year term by the at the annual HOD Meeting

Term Limit: 2 consecutive terms

Qualifications

- Recommended prerequisite of previous service of at least one term as a Geographic Committee Senior Representative and service on the SCS Senior Committee.
- Only individual members of SCS in good standing shall be eligible to hold office and shall maintain their eligibility throughout their term of office.
- Shall know the SCS's Mission/Vision/Bylaws/Policies and Procedures.
- Possess an understanding of the international calendar of major competitions.
- Shall have an understanding of the US Senior Competition model including:
 - National Championship events, Senior Series Pro events, Trial events, World Cup Events, National Open Water events.
- Possess a comprehensive understanding of the Regional Competition model including:
 - Local and Regional competitions
 - CA/NV Western Zones competitions
 - Gold Sectionals competitions
 - Senior Zone competitions
- Shall have an understanding of participation in SCS Senior Level competition meets including: SMOC, Grand Challenge, LAI, and SCS Senior Meets.
- Shall have an understanding of the relationship between Senior Swimming and the Age Group program, National, Western Zone and other SCSs, including the various crossover events.

Responsibilities

- In addition to the duties and responsibilities listed in the SCS Bylaws and SCS Policies and Procedures, the Senior Vice-Chair shall:
- Serve as the Chair of the Senior Division.
- Serve as a voting member of the Executive Committee.
- Serve as a member of the Planning Committee, including developing Senior Events.
- Serve on the Gold Sectional Committee composed of senior chairs and general chairs of the Western Zone.
- In conjunction with the Planning Chair and Age Group Chair, and Administrative Vice Chair develop an annual calendar plan allowing for progression from the cross-over age group events all the way through Trial events with the master calendar submitted to the Planning Chair
- Attend the USAS Annual Business Meeting

Coach Representative

Description

The Coach Representative is the chair of the Coaches Committee. The Coach Representative is a member of the SCS Executive Committee and serves on various committees to voice the coaches' perspective. They will also serve as a liaison to the Geographical Committee Coach Representatives. The Coach Representative shall be elected by the coach members present and voting at a meeting, of which the time and date to be announced prior to the annual HOD meeting. The coach members present, and voting will agree by a simple majority.

Elected: Even Years to a 2-year term at the conclusion of the annual HOD Meeting by a vote of Coach Members present and voting

Term Limit: 2 consecutive terms

Qualifications

- Shall be an active member of the Coaches Committee and a Coach member in good standing in the SCS for the preceding three (3) years.
- Recommend having served in a leadership position of one of the geo committees and/or SCS committee for at least two (2) years.
- Shall know the SCS's Mission/Vision/Bylaws/Policies and Procedures.

Responsibilities

In addition to the duties and responsibilities listed in Article 5.6 of the SCS bylaws, the Coach Representative shall:

- Serve as a voting member of the Executive Committee.
- Serve as Chair of the Coaches Committee.
- Represent the coach members of the SCS in the House of Delegates and on the Board of Directors.
- Attend and participate in all SCS board meetings.
- Read and understand the SCS's financial statements and financial impact of proposals
- Serve on the SCS Planning Committee and Finance Committee.
- Regularly communicate with and serve as a liaison to the Geographical Committee Coach representatives.
- Assist in selecting the Coaching staff for SCS All-Star Teams and Zone Teams.
- Conduct annual election to determine Coach(es) of the Year to be voted on prior to the annual House of Delegates.
- Fall Clinic coordination with the Athletes and Officials.
- Coordinate Clinics, workshops and outreach with DDEI.

Secretary

Description

The SCS Secretary serves as the communication link between the SCS Executive Board and the Board of Directors. The Secretary attends all SCS Executive Board and general BOD meetings and is responsible for taking/transcribing/submitting minutes of these meetings. The Secretary shall work with Executive Director and the General Chair to assist in any clerical or communication needs of the SCS.

Elected: Even Years to a 2-year term at the annual HOD Meeting

Term Limit: None [same as Treasurer, no term limit]

Qualifications

- Only individual members in good standing shall be eligible to hold office and shall maintain their eligibility throughout their term.
- Has been a member of SCS for the preceding two (2) years.
- Recommend prior service as secretary for their Geo Committee or SCS for one term, or equal experience for a different organization(s) for a minimum of 2 years.
- Shall have computer/keyboarding skills; ability to use Google docs, other software, record and post minutes and other materials.
- Shall have working knowledge/experience using online meeting platform(s) with experience preferred in the platform used for the SCS meetings .
- Shall have experience in meeting format (knowledge of bylaws, Roberts Rules of Order).
- Shall know the SCS's Mission/Bylaws/Policies and Procedures.

Responsibilities

In addition to the duties and responsibilities listed in Article 5.6 of the SCS bylaws, the Secretary shall:

- Serve as a voting member of the Executive Committee.
- Attend and participate in all SCS Executive Board meetings, BOD meetings and the annual HOD meeting.
- Responsible for taking/transcribing/submitting minutes of all listed board meetings.
- Send notice of upcoming SCS meetings to the BOD and post on SCS website.
Work with Exec Director and General Chair to assist in any clerical or communication needs of the SCS.
- Set up online elections and virtual meetings.
- Shall maintain an attendance log and report to the General Chair any individual with less than 2/3 board meeting attendance or absent from consecutive meetings.
- Responsible for vote tabulation system at SCS meetings.
- Compile election results .
- Shall have experience in parliamentary procedure (knowledge of bylaws, Roberts Rules of Order).

Treasurer

Description

The Treasurer shall be the principal officer responsible for overseeing all the organization's finances and budget. The Treasurer provides the information needed for all board members to make financial decisions for the SCS. Ideally, the treasurer has a strong working relationship with the BOD, particularly the Finance Committee. The Treasurer oversees the organization's leadership in the areas of money management and compliance.

Additionally, the Treasurer shall oversee the daily financial affairs of the SCS Office Staff which is responsible for receiving all monies, incomes, fees, and other receipts of SCS, and pay all bills, salaries, expenses and other disbursements. SCS Office Staff responsibilities include Executive Director (Accounts Payable), Office Assistant (Accounts Receivable); External Consultant (Monthly Reconciliation and the annual accounting audit).

Elected: Even Years to a 2-year term at the annual HOD Meeting

Term Limit: None

Qualifications

This leadership role requires the treasurer to be knowledgeable about standard financial and accounting practices for nonprofit organizations, including being cognizant of California NPO law or willingness to learn.

- Recommended the treasurer be a Certified Public Accountant or have at least five (5) experience with managing finances for a company.
- Familiarity with Quickbooks
- Only individual members of SCS in good standing shall be eligible to hold office and shall maintain their eligibility throughout their term of office.
- The Treasurer position may not be held jointly by two individuals.
- The Treasurer position may not be combined with any other office.
- Shall know the SCS's Mission/Vision/Bylaws/ Policies and Procedures

Responsibilities

In addition to the duties and responsibilities listed in the SCS bylaws, the Treasurer shall:

- Oversee the organization's Financial Administration.
- Working with the Finance Vice Chair, coordinates, oversees and reviews the annual audit process.
- Works with the Finance Chair to deliver accurate and complete financial reports to the board on a monthly basis.
- Review and implement Financial Policies and Procedures.
- In collaboration with the Finance Vice Chair, ensures that all members of the board fully understand the financial matters of the SCS and receive reliable and timely information regarding those matters.
- Align all financial transactions with the mission, vision, bylaws, policies, procedures and legal requirements of the SCS.
- Follows all legal and ethical requirements for the position.
- Develop an annual budget for SCS and present it to the Board of Directors and House of Delegates for approval.
- With the Executive Board of Directors approval, and in coordination with the Finance Vice Chair engage an outside CPA for preparation of annual tax returns.

- Monitor the financial activities of SCS in relation to its budget.
- Ensure compliance with USA Swimming financial reporting requirements.
- Review and make recommendations of major expenditures to the Board of Directors.
- The Treasurer may not delegate duties without the consent of the Board of Directors.
- The Treasurer may have signature authority as determined by the Finance Vice- Chair or the BOD.
- The Treasurer is a member of the Finance Committee.
- The Treasurer is not a member of the Executive Committee.

Planning Vice-Chair

Description

The Planning Vice-Chair serves as a conduit between the SCS Age Group and Senior Committees, collaborates with the SCS Age Group chair and Senior chair to create the SCS calendars, prepares and distributes the bid packets for SCS meets. The Planning Vice-Chair is also responsible for running the annual SCS Planning meeting.

Elected: Even Years to a 2-year term at the annual HOD Meeting

Term Limit: 2 consecutive terms

Qualifications

- Shall be a coach member of SCS, in good standing.
- Shall have been a member of SCS for the preceding three (3) years
 - Recommend have served as Two (2) of the following SCS Geo Committee positions: Age Group Vice-Chair, Senior Vice Chair, Coaches' Rep or Program Vice-Chair or
 - One (1) of the following SCS Board positions: SCS Age Group Vice-Chair, SCS Senior Vice Chair, or SCS Coaches' Rep
- Shall have experience with all level of swim meets up through National level.
- Shall understand the SCS Senior and SCS Age Group programs.
- Shall know the SCS's Mission/Vision/Bylaws/Policies and Procedures.

Responsibilities

- In addition to the duties and responsibilities listed in Article 5.6 and 6.2.3 of the SCS bylaws, the Planning Vice Chair shall:
- Serve as a member of the Executive Committee.
- Serve as Chair of the Planning Committee.
- Attend and participate in all SCS board meetings.
- Know the SCS's Mission/Vision/Bylaws/Policies/Procedures, and Programs.
- Collaborate with the Age Group, Senior and Officials Chairs to create the SCS program calendar for both the Age Group and Senior programs.
- Collaborate with the Board of Directors to create bid packet for SCS meets (includes but not limited to meet date(s), course, format (i.e.: H/F, timed finals, etc.), time standards being used, size limitations/caps, and social distancing standards.
- Conduct the Annual and Quadrennium Planning for SCS, coordinate with the USA-S Calendar, USOPC Calendar for the Quadrennium and the Zones Calendar.
- Collaborate with all the SCS Committee Chairs on the need for strategic planning for the SCS.

Open Water Chair

Description

The Open Water Chair shall serve as the Chair of the Open Water Committee that consists of the Open Water Representatives of each of the six (6) Geographic Committees along with two Athlete Representatives from the Athletes Committee.

Qualifications

- Shall be a current member of SCS and in good standing.
- Shall have knowledge of current swimming rules and regulations, (Part Seven – Open Water Swimming).
- Shall have knowledge of Open Water safety issues and safety requirements.
- Should have experience as an Open Water Meet Director, have attended Open Water meets as a coach or official or have Open Water Chair experience for a different organization for a minimum of two (2) years.

Responsibilities

In addition to the duties and responsibilities listed in Article 5.6 and 6.2.3 of the SCS Bylaws, the Open Water Committee Chair shall:

- Serve as the Chair of the Open Water Committee.
- Attend and Participate in all SCS Board meetings.
- Know SCS's Mission/Vision/Bylaws/Policies and Procedures, Programs and it's needs.
- Plan, develop, and implement the annual SCS Open Water Calendar with an emphasis on Safety, education and competition.
- Should regularly communicate with the City/County/State/Federal Health Department and the Coast Guard.
- Stay updated with Open Water Health requirements.
- Ensure that all Open Water meet hosts/directors follow Part Seven – Open Water of the USA Swimming Rule Book and all addition applicable rule that apply to the meets.
- Work one-on-one with new Open Water meet hosts/directors regarding requirements for their venue, meet logistics, meet forms safety plans and sanctioning.
- Provide review, guidance, and input throughout the USA Swimming sanction process.
- Communicate with the SCS Sanction Administrator throughout the sanction process for all the SCS Open Water meets.
- Work with the SCS Officials Committee to facilitate certification and training opportunities for Open Water Officials.
- Have the office staff post information to the SCS website regarding the conduct of Open Water Practices, upcoming meets and any bid opportunities, updated Open Water Calendars, and any and all news regarding SCS Open Water Athletes.
- Coordinate the USA Swimming Open Water Development initiatives and activities as required.



Regular Meeting of the Board of Directors

Southern California Swimming

29000 S. Western Ave., Suite 304, Rancho Palos Verdes, CA 90275

BOARD REPORT

May 20, 2026

NAME OF BOARD POSITION OR COMMITTEE:

Officials Committee

SUBMITTED BY (NAME):

Carol Cracchiolo, Officials Committee Chair

ACTIONABLE ITEM(S):

Junior Official Program

COMMITTEE REPORT:

Sarah Ek and Kailee Quon will present their findings

Junior Officials

One of the goals for LEAP under the Officials Committee portion was to develop the junior official program. USA Swimming started this program back in early 2025 with the ambition that all LSCs would train 14-17 year-old athletes how to become an official.

This would provide ongoing growth for officials within Southern California Swimming and across the nation.

We are bringing this to the attention of the board, so that we can continue recruiting younger people to the world of officiating. The athlete reps of the officials' committee, have put together a power point presentation based on the material provided from USA Swimming and the National Official Committee.

- The athlete committee would like the BOD to accept and support their institution of the program to SCS.
- This program does not require any funding from SCS.



Regular Meeting of the Board of Directors

Southern California Swimming

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BOARD REPORT

May 20, 2026

NAME OF BOARD POSITION OR COMMITTEE:

Officials Committee – Continuation

The committee discussion on Meet Referees' Expectations/Responsibilities:

1. Making sure that officials' sessions are recorded in OTS correctly and in a timely fashion.
 - a. Should be completed within 10 days of the meet.
 - b. Only those officials who worked the meet should be in OTS and the position (s) they worked.
 - c. All apprentices that worked as stroke and turn should be recorded with the number of sessions completed. This would include those officials who are moving forward in other positions.
2. Evaluation forms for apprentices in all positions should be filed and submitted to the geo representatives of the official's committee and then forward to the Official's chair for final approval.
3. Attached are additional forms that are to be used for evaluations of new officials.

Apprenticeship for all geographic committees

Register as an Non-Athlete with USA Swimming

Online courses
Foundations on Officiating
Stroke and Turn Judging

APT
BACKGROUND CHECK
CONCUSSION COURSE
CANRA COURSE

Seek out meet referee in your geo committee]

Complete a minimum of 4 sessions as a Stroke and turn judge

Meet referee write an Action Plan to assist the new official.

1. Making calls according to the rules
2. Proper radio protocols
3. Explain how to observe the swimmer
4. Early take-offs for relays
5. Where to stand to view the pool
6. Lead and Lag for LCM

MR: Input the number of sessions into OTS
Complete evaluation forms.

All evaluation forms must be sent to the Officials' Chair for final sign-off.

Stroke and Turn Apprentice

Training Progression Plan

This guide outlines the skills and focus areas for each session of your apprenticeship. Trainers can use it to provide guidance, observation, and feedback, while apprentices can use it to follow their progress and understand what to expect in each session. Sessions are flexible and can be adjusted to meet the needs of the apprentice and the flow of the meet.

Session 1 – Stroke Focus: (Freestyle – Always First Session)

- Focus: *Freestyle (required first stroke focus)*
- Discuss common freestyle rulebook language and infractions
- Observe starts and turns
- Emphasize consistent application of rules and jurisdictions
- Have apprentice fill out a DQ slip
- Encourage apprentice to call “Hand” if a violation is observed

Session 2 – Stroke Focus: (Apprentice’s Choice)

- Apprentice selects stroke focus (e.g., Backstroke, Breaststroke, Butterfly)
- Review key stroke and turn rules for chosen stroke
- Observe and discuss live examples at a meet
- Reinforce professionalism and observation protocol
- Review documentation process and how to communicate DQs with the Chief Judge and Referee
- Have apprentice fill out a DQ slip

Session 3 – Stroke Focus: (Apprentice’s Choice)

- Apprentice selects another stroke focus
- Review key differences and common errors between strokes
- Continue reinforcing rule interpretation and consistency
- Discuss relay takeoff judging if not yet covered
- Provide feedback on confidence, positioning, and clarity of calls

Session 4 – Stroke Focus: (Apprentice’s Choice; IM & Relays Must Be Covered)

- Ensure **all four competitive strokes** and **IM/Relay rules** have been covered
- Review integrated understanding of all strokes and transitions
- Observe, discuss, and evaluate IM and relay takeoffs
- Discuss meet flow and communication with other officials
- Confirm readiness for certification with Meet Referee (MR)

After Session 4 – Meet Referee Review

- The **4th MR** is responsible for ensuring the apprentice is ready to move forward.
- The MR will determine if additional sessions are needed.
- If further training is required, the MR will make recommendations to the Certifier, who will then create an action plan.
- The 4th MR ensures the apprentice is confident and there are no significant issues before certification.

Stroke and Turn Apprentice

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Safe Sport-SCS

Meeting Minutes

April 28, 2026 at 8:00 PM via Zoom

1. Call to Order: 8:05
2. Review and approve the 3/24/2026 meeting minutes.
 - a. Approved through unanimous consent
3. Review and approve Tuesday, April 28, 2026, agenda
 - a. Approved through unanimous consent
4. Update on Action Items from 3/24/2026 Meeting
 - a. U.S. Center for SafeSport Training Updates
 - i. See noted information below
 - b. Communication to committees
 - i. Committee representatives please share information with your committees.
5. **Old Business**
 - a. Feedback from SCS Teams connecting with USA Swimming SafeSport for team working for SSRP Trainings
6. **New Business**
 - a. April USA Swimming Safe Sport Report
 - i. Beginning February 2026, trainings transitioned from Zoom to the Microsoft Teams platform.
 - a. If you had previously started a training before it was moved to the new platform please reach out to USA Swimming and they will be able to get you back into the training.
 - ii. Thank you all for your hard work in promoting Safe Sport and supporting clubs in their efforts to achieve Safe Sport Club Recognition!
 - ii. 40 CLUBS COMPLETED SAFE SPORT CLUB RECOGNITION FROM 20 DIFFERENT LSC's!
 - ii. 31 of these were renewals.
 - ii. 16 clubs had their Safe Sport Recognition expire in March.

- ii. 276 parents and athletes attended a virtual training!
- ii. Reminder: Virtual training numbers are entered in the application only and will not show on SWIMS reports. Clubs can ask for a roster of attendance by emailing ssrp@usaswimming.org)

b. SSRP Application Tips

- i. In the Board/Staff Membership measure clubs must either:
 - a. Include a link to a webpage listing all staff members, or
 - b. Indicate they will email a board/staff roster to ssrp@usaswimming.org.
- ii. This is required so USA Swimming can verify that all staff are registered members. USA Swimming Corporate Bylaws Article 2.5.5.
 - a. See web new announcement article here.
 - iii. Description: It is required that all adult employees and the board of directors of a club are non-athlete members of USA Swimming in good standing. This ensures that the individuals are background checked and have completed the Athlete Protection Training.
 - iii. Please continue to share information about these trainings and other available options to fulfill the education requirement.
- a. Training Dates: View all upcoming sessions through March 2026 in the Training Opportunities Resource.
 - b. Registration: All participants must register to attend.
 - c. Action: Distribute this information to all your clubs.
- c. Speaker Requests
 - i. If your team can't make it to our monthly virtual trainings, don't hesitate to submit a request for a Safe Sport training from our staff! We're also happy to help connect you with local experts for additional abuse prevention resources.
 - ii. [Speaker Request Form](#)

7. Announcements

- a. Sheri will be attending the following:
 - i. SPRING LSC SAFE SPORT CHAIRS WORKSHOP
 - ii. MAY 13TH
 - iii. 6:00-7:30pm MT
- b. Please be aware that the following courses will be updated on Wednesday, March 25. If any learners have started but not finished any of these courses, please do so before March 25 to avoid having to restart the course from the beginning.
 - SafeSport Trained Core
 - Refreshers 1, 2, and 3
 - SafeSport for Volunteers
 - Understanding Mandatory Reporting
 - Creating Safe and Inclusive Environments for Athletes with Disabilities
 Updates to the courses will include:
 - New content reflecting the 2026 U.S. Center for SafeSport Code,
 - Simplified definitions to improve learner understanding, and
 - Technical fixes to correct minor bugs. Technical questions on the above can be submitted to the U.S. Center for SafeSport [here](#).
- c. 2026 Safe Sport Club Recognition Training

For Parents:

- April 21 | 8 p.m. ET | [Register](#)
- May 19 | 8 p.m. ET | [Register](#)
- June 23 | 8 p.m. ET | [Register](#)

For Athletes:

- March 19 | 8 p.m. ET | [Register](#)
- April 23 | 8 p.m. ET | [Register](#)
- May 21 | 8 p.m. ET | [Register](#)
- June 25 | 8 p.m. ET | [Register](#)
- Members can also participate in trainings online at their own pace through the Education tab on their USA Swimming account. To learn more, including easy-to-follow steps, visit USASwimming's Safe Sport training page [here](#) .

8. Meeting End: 8:26

a.

9. Next SCS Safe Sport meeting Tuesday, May 26, 2026

For more information or the link for the meeting, contact Sheri Stoddard @ sastoddard@pasadena.edu

SCS Mission:

Southern California Swimming embraces the diversity and inclusion of our membership across all skill levels, from water safety skills to all levels of competition from novice to elite, with a commitment to excellence that elevates dreams into reality, while supporting scholar-athletes and fostering a lifelong appreciation of the sport.

SCS Vision:

Southern California Swimming strives to develop its athletes' skills in and out of the water, educate all its members on the lifelong lessons and benefits of swimming, instills character and discipline, and support the community as we welcome everyone into the sport.