**EC Meeting Minutes May 19, 2022**

* Meeting called to order 8:03
* Motion To Agenda Approved: Bryan Haile
	+ approved
* Motion to Approve Feb minutes: Paul S
	+ approved
* No unfinished business

**Chair Report**: Jenn Beech

2022-2023 Individual Registration

* Everything will be done online
* Links will be send out
* No more Team Unifiy batches
* Flex Membership will be limited to 12&under

2023 USA Club Registration

* Must include a Safe Sport Coordinator
	+ Can not be the head coach
	+ They must have the non-athlete membership registration

All Board members must have:

* Non-athlete Registration
* Background checks
* You are putting your team at liability risk if not done

USA Swimming will increase their membership registration fees

* Most likely going to $80

Meet fees Committee that’s looking into increasing meet fees

* Send information to Jenn if you’d like to comment on this and she will send to the committee that’s voting on this

Parking fee

* Committees can NOT prevent teams from charging a parking fee
* Some teams will charge for parents to sit in Grand Stands

Discussed the expenses of hosting meets

* Trying to find a balance in making sure teams aren’t losing money, but also families can afford to attend meets
* Coaches are encouraged to attend coach’s meetings
* USA Swimming wants meets for 12&U under 4 hours because they see people “leaving the sport” but there are concerns that the extra fees may drive families away
	+ Other sports are also increasing their fees

Special House of Delegates Meeting June 21

* Information needed by June 1
* Voting on new executive chair for the board
* General Chair and Vice Chair
* Steve Rausch is new Executive Chair
* Athletic reps should attend as well as they get a vote also
* May be other positions put to the floor as well
* Teams are encouraged to have representatives in attendance

Athlete Reps:

* Concerns or changes they want to bring forward for our committee
* Their reports are done at the beginning of the meeting so they can be off by 8:30
	+ Ava Otteson and Katie (who is now with RAA), Bryan Haile will check to see if she still wants to do it
	+ Chino Hills, Kate Alvarez has a rep as well that wants to be a committee rep also

Treasurer’s Report: Sherry Muller

* Sent a report to EC Members earlier today
* Beginning Balance $19,197.55
* Current Balance April 30 $18,952.89
* Ron said there’s a problem with system so March income hasn’t been posted
* RAA $500 meet isn’t included
* Supposed to have paid club registration fees and head coach, but didn’t come out of account

Senior Report: Rodney, not in attendance

Age Group Report: Bryan Haile, nothing new to report

Coach Report: Rodney, not in attendance

Program Chair Report: Laura Otteson

* How can we improve our scheduling of meets?
* If you know your team isn’t going to participate in a meet, notify host team immediately.
	+ Also, tell program chair so they can split the meets evenly allowing it to be more equitable
* Calendar and creating the meets
	+ Making sure 11/12 have access to swimming all the meets
	+ Possibility: offering different events
* Working to Streamline Meets:
	+ Send sanctioning to Laura Otteson
	+ After it’s approved Laura will send it to whoever is on the form
	+ Goal is that when the forms get to SoCal Swim they are completely ready for approval
	+ If you’re hosting a meet get info to admin as soon as possible to get it sanctioned immediately
	+ Julie, Jan and Susie are submitting meet reports for the last year to help us set up the calendar (look at meets that weren’t well attended or look for trends)
	+ Make sure entry fees are mailed w/in 48 hours of submitting entries online
	+ Coaches can not be listed as meet directors
	+ August meet did not get picked up
		- Jen’s meet got moved to Sept 17 due to ASCA
	+ Board members have to pay the full amount
	+ EC Champs was made a 3 day meet by unanimous decision
	+ Send info to Laura if you have any opinion on how to structure meets
	+ Where does “BB” fit into our meets?
		- 12&U have to be at a 4 hour meet and are not allowed to attend more than 1 session
		- Based on A/B/C standards on SoCal Swimming
		- In the past we held: Blue, Red/White 12 and under couldn’t participate if they had white times
		- Hemet Meet Problem: We need to do a better job of looking over forms to make sure the teamunify file meet form matches the file
		- The meet form is the standard
			* If you think the meet form is wrong go to the time standards on SCS
		- Ellie made a motion to make the July meet to be an “A Max Meet”
			* Jenn seconded motion
			* Approved by anonymous consent
		- Laura: Victory is withdrawing from hosting the June meet
			* Ellie: Motion for June meet to be “A Max Meet”
			* Laura seconded it
			* Approved by anonymous consent
		- Bryan: do we put it out to the committee to see if anyone wants to pick up the meet? All coaches agreed that we’d leave meets at 1 site
		- SCS lost program chair: planning calendar won’t be finalized until June 21
			* Jenn recommends:
				+ Approve calendar in July
				+ Add meeting in August to do bids
				+ Do not do a June Meeting
			* Paul suggest maybe we hold a June meeting
				+ Jenn will be out on Maternity leave
				+ Tyler is taking over
				+ Laura will send out an email:

When will July meeting be based on how much time EC Program Chair Committee needs?

Will keep June meeting tentative

When do we need top 3 choices by

When will the August meeting be?

* + - * + Judi Divan wants sanctioning to move to Google Docs
				+ Laura: add your contact info to the Google Doc
		- Open Water: Paul
			* Calendar is in flux
			* SoCal Mission Mile, Sept 25
			* Western Zones has gone out to see who can host
			* Further info to come
			* Committee is discussing: Teams hosting LC meets possibly taking lane lines out and putting buoys in and running a fun get to know open water for parents, swimmers and officials
				+ Plan: pool, lake and ocean
		- Official Report: Paul
			* Deck marshalls will be a requirement and needs to be listed
				+ Deck marshalls will be trained and power point is coming out
				+ Deck Marshalls are not required to be non athlete members, but it was discussed last fall
				+ Liability issues may come into play:

Warm up and cool down areas need to be watched

Checking bathrooms for compliance

Tent can’t be completely enclosed

Remind parents no cameras behind the starting blocks

* + - * + Suggestion is to have a lead deck marshall that trains other deck marshalls
				+ Volunteer officials are needed
				+ Intersquad officials discussion
				+ More parent involvement needed
				+ Every team hosting a meet has to have an emergency action plan
				+ Look at SCS website to make sure your phone number/website is the correct one
				+ Paul will send out a list of officials names
				+ lifeguards as deck marshalls not recommended

2 are mandatory and recommend them to be different genders. However, it’s recommended by USA Swimming to have 4 deck marshalls

USA Swim has pdf that can be made into a badge and has the duties of what the deck marshalls are supposed to do.

Put Deck Marshalls in a flashy vest

* + - * Safe Sport Chair: Ellie
				+ Missed last meeting due to illness, but Safe Sport is recommended for all teams
				+ Safe Sport Coordinator has been tabled. Information was sent out to Program Chairs. Jenn will email more information
			* Diversity Chair: Virgil
				+ Communication is important
				+ DDEI: Disability, diversity equity and inclusion

Contact Virgil in regards to who special needs swimmers are. Forward names to Virgil.

Going to compile a list and try to put together their needs

There’s going to be a big push to get more swimmers involved in meets

* + - * Disability Chair: Shelby not in attendance
			* Review Chair: Tracy
				+ Have not met yet, but regular meetings will start soon
	+ New Business:
		- Check in at committee meets has been inconsistent
			* Stopped during covid
			* Do we want to set a policy?
			* Pre-seeding is easier for smaller teams with less volunteers
			* Are we getting swimmers ready for next level meets (Jos and UP) where they require check in?
			* Preseeding does away with penalty for not missing race
			* Jenn Motion: EC meets will be positive check-in beginning in September of 2022, unless you get permission from committee ahead of time.
				+ Laura seconded motion
		- Laura: Can EC help pay to send a coach to ASCA September 7-10 in fall in Las Vegas
			* $395 if not an ASCA Member
			* Laura made motion for EC to pay to send one coach per team
				+ Paul seconded the motion
			* Discussion:
				+ How many teams:
			* Virgil: What is criteria for coaches to go?
			* Paul: Possibly done this in the past and paid half.
			* Jenn: $5200 to pay for half
			* Sherry: income per year is about $1500
				+ $17,000-$19,000 for last 3 years
				+ $1108 income for last 3 years
			* Julie: it’s good to have some “skin in the game” so it’s good to have a coach pay half. Better coaches are better for the swimmers
			* Jenn: motion amendment: max it to $200 per team with the team having to submit receipts w/in 60 days of the clinic to prove they attended
				+ Laura seconded
				+ Approved, motion carries
				+ Send to Sherry

Reimbursement form on SCS under forms

* + Jenn will send out email June 3 to see if anyone wants to meet in June
		- Possibly June 9 or 23
	+ Paul Motion to adjourn:
		- Virgil Seconded it
		- Meeting adjourned at 9:29